



Community Grant Application 2021

Deadline: March 15, 2021

Section 1 – Applicant Information

Name of Organization: _____

Organization Address: _____

Contact Name: _____

Contact Title: _____

Telephone Number: _____

Email Address: _____

Section 2 – Application Requirements

Status: Non-Profit Registered Society

Location: Community Based Regionally Based

If regionally based, does your organization provide a service which is unavailable within Altona, but that Altona residents use in another community? Yes No

If successful, your organization will be required to provide an evaluation of the use of the grant at the end of the calendar year, or the end of the Project, or completion of Capital Expenditure, whichever occurs later. I understand.

Is your organization in good financial standing with the Town of Altona? Yes No



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Section 3 – Request for Funding

The request for funding should provide the necessary information to enable a full evaluation of the request based on the eligibility criteria in the Community Grants Policy.

Amount Requested: _____

Request for Funding:

This request can also be attached as a separate letter from your organization, addressed to the Chief Administrative Officer.



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Section 4 – Enclosed Documents Checklist

- Signed, completed application form
- The most recent set of Financial Statements
- Minutes from the most recent Annual General Meeting
- A list of the members of the executive, including positions held, address and contact numbers
- Confirmation of registered society status, if applicable
- A profile and history of the organization and its accomplishments
- Request for funding letter/cover letter, if desired.

Section 5 – Declaration

The information in this application is true, complete and accurate in all respects.

Signatory Name _____ Title _____

Signature _____ Date _____