

**TOWN OF ALTONA**  
**BY-LAW NO. 1789/2020**

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Being a by-law to establish a rate for the collection and disposal of solid waste, compostable and recyclable materials and the operation of a landfill site within the Town of Altona as a special service for 2021 to 2025, inclusive.

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**WHEREAS** Section 312 of The Municipal Act of Manitoba, provides in part as follows:

*312 If approved by by-law, a municipality may provide, as a special service to all or part of the municipality, to one or more of the following:*

*(e) the collection and transportation of waste or recyclable materials:*

*(l) maintenance or operation of a local improvement;*

**AND WHEREAS** subsection 320(1) of the Act provides as follows:

*320(1) Subject to subsections (2) to (6) and subsection 321(4), a council may by by-law*

*(a) approve the local improvement or special service as set out in the plan or proposal; and*

*(b) authorize the municipality to impose taxes as set out in the plan or proposal.*

**AND WHEREAS** the Council of the Town of Altona has prepared Special Service Plan No. 2021-02 to establish a rate for the collection and disposal of solid waste, compostable and recyclable materials, and

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the operation of a landfill, within the Town of Altona as a special service pursuant to Part 10 of the Act;

**AND WHEREAS** the requirements as prescribed in section 318, 319 and 320 of the Act have been complied with;

**NOW THEREFORE** the Council of the Town of Altona enacts as follows:

1. **THAT** pursuant to subsection 320(1) of the Act, the Town of Altona approves Special Service Plan No. 2021-02 attached hereto as Schedule "A".
  
2. **THAT** the Town of Altona levy an annual special service tax upon all residential, commercial and institutional property, excluding vacant lots, farm property and railway property, and otherwise exempt properties, benefitting from the service, in the municipality as hereby attached in Schedule "B" based on an amount equal to the estimated cost of providing the service.
  
3. **THAT** Schedule "B" attached hereto may be amended on an annual basis to account for adjustments to the number of benefitting properties.

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**DONE AND PASSED** as a by-law of the Town of Altona, in open meeting, duly assembled, in the Province of Manitoba this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2020 A.D.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Read a 1st time this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2020  
Read a 2nd time this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2020  
Read a 3rd time this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2020

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**Schedule "A"**

**TOWN OF ALTONA**

**SPECIAL SERVICE PLAN NO. 2021-02  
FOR  
COLLECTION & DISPOSAL OF SOLID WASTE (I.E. GARBAGE)  
COLLECTION & PROCESSING OF RECYCLABLE MATERIALS  
COLLECTION & PROCESSING OF COMPOSTABLE MATERIALS  
OPERATION OF THE LANDFILL SITE**

(Pursuant to Subsection 314 of The Municipal Act)

**(a) Description of the Proposed Special Service**

Many years ago, the Town of Altona began a garbage collection service. During the first number of years this service concentrated on the collection of garbage only. The Town of Altona, together with the Municipality of Rhineland have also operated a joint waste disposal site for a number of years. Both of these operations have grown to the point where they are at today.

The current operations consist of solid waste collection and disposal, recyclable materials collection and processing, compostable materials collection and processing and operation of the present landfill site. The operation of the present landfill also consists of a number of activities such as:

- an oil recycling "EcoCentre" which consists of receiving used oil products, used oil filters and used oil containers;
- a separate area for collecting used agricultural chemical containers for recycling;
- an all-hours drop-off area for compostable yard waste and tree branches; and

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**Schedule “A” (continued)**

- a waste diversion area to sort out wastes such as concrete, shingles, wood products, tires, mattresses and other recyclable materials from general landfill wastes.

Further, the Town previously prepared and passed Special Service by-laws to recover the cost of these services on a per parcel (property) basis. Council, under By-law No. 1789/2020, is proposing to continue to tax an amount on each property benefiting from the services, as Special Service By-law No. 1744/2016 has expired.

**(b) Special Service Area to be Levied**

The Special Service Area to be taxed under this proposal will be all residential, commercial and institutional property within the Town of Altona. All vacant lots, farm property (Class 30) and railway property (Class 52) are excluded.

**(c) Estimated Cost of the Service**

The budgeted amounts for the various services covered by the special service tax are detailed in this plan on the following page.

The estimated costs do not take into consideration any amortization of equipment and buildings which are used in the operations of the above, nor do they make any provision for any purchase of additional land or equipment which may be required in the future. They also do not include any provisions for any type of reserve fund to help offset future costs.

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**Schedule "A" (continued)**

	ESTIMATED BUDGETS				
	2021	2022	2023	2024	2025
<b>Costs</b>					
Garbage collection services	138,000	140,800	143,600	146,500	149,400
Garbage disposal costs	39,000	45,000	48,000	49,000	50,000
Recycling collection services	110,000	112,200	114,400	116,700	119,000
Recycling processing services	70,000	71,400	72,800	74,300	75,800
Composting collection services	84,000	85,700	87,400	89,100	90,900
Composting processing services	18,000	18,400	18,800	19,200	19,600
Landfill Operations - Town Portion	142,000	144,800	147,700	150,700	153,700
<b>Total Costs</b>	<b>\$ 601,000</b>	<b>\$ 618,300</b>	<b>\$ 632,700</b>	<b>\$ 645,500</b>	<b>\$ 658,400</b>
<b>Recoveries</b>					
Additional fees collected	2,000	2,000	2,000	2,000	2,000
Bag tag sales	700	700	700	700	700
Recycling revenue	125,000	125,000	125,000	125,000	125,000
Landfill revenue - Town Portion	92,000	106,000	113,000	113,000	113,000
<b>Total Recoveries</b>	<b>\$ 219,700</b>	<b>\$ 233,700</b>	<b>\$ 240,700</b>	<b>\$ 240,700</b>	<b>\$ 240,700</b>
<b>Net Costs</b>	<b>\$ 381,300</b>	<b>\$ 384,600</b>	<b>\$ 392,000</b>	<b>\$ 404,800</b>	<b>\$ 417,700</b>

**(d) Method and Rate of Calculating the Proposed Special Services Tax**

The special service tax will be levied annually on a per parcel basis and the rate structure as shown below.

*Residential and non-residential curbside collection services*

<b>Effective January 1<sup>st</sup>:</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Single and two family residences	\$195	\$195	\$200	\$205	\$210
Other Properties	\$195	\$195	\$200	\$205	\$210

All rates are based on an annual per unit basis and will remain in effect through to December 31<sup>st</sup> of each year as indicated above. Rates apply to properties that receive curbside collection services.

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**Schedule “A” (continued)**

Curbside collection services means that all waste containers (i.e., bags, containers, carts) must be placed near the curb for pickup. Other Properties consist of businesses, churches, town facilities, schools, hospitals or other health facilities and institutional properties.

*Multiple family residences*

<b>Effective January 1<sup>st</sup>:</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Multiple family residences (per unit)	\$195	\$195	\$200	\$205	\$210

Multiple family residences refer to apartments in buildings with more than 2 suites. Multiple family residences will be provided with commercial containers by the Town of Altona sufficient to service the property based on the waste limits set out below. The containers are to be placed, in consultation between the Town of Altona, the property owner and the Town of Altona’s contractor, at a location on the property that is easily accessed by a front-load waste collection vehicle. Containers will be emptied on a weekly basis.

If an owner of a Multiple family residential building is not satisfied with the service provided by the Town of Altona, they can opt out of the Town-provided service, privately acquire garbage collection services and qualify for a discounted special service tax levy as shown in the next section.

*Additional services for Other Properties*

Property owners requiring collection of waste in excess of the waste limits set out below will be required to purchase bag tags or privately acquire additional services such as commercial containers to meet their specific waste management needs.

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**Schedule “A” (continued)**

The Town of Altona has publicly tendered and secured preferential pricing for commercial container services specifically for Other Properties or Multiple family residences. Other Properties or Multiple family residences that privately acquire additional services such as commercial containers and opt out of the curbside collection services will qualify for a discounted special service tax levy as shown below.

<b>Effective January 1<sup>st</sup>:</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Other properties or Multiple family residences requiring commercial containers	\$105	\$105	\$105	\$105	\$110

*Waste limits*

The annual rates for curbside collection services are based on one pickup per week and the following waste limits:

*Solid Waste (i.e., garbage)*

Single and two family residences	1 bag per dwelling unit
Multiple family residences	1 bag per dwelling unit
Other Properties	3 bags per property

A bag refers to a standard garbage bag measuring up to 30 inches by 33 inches with a capacity up to 30 gallons or 114 litres.

*Recycling & Compostable Materials*

Unlimited



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**Schedule "A" (continued)**

**(e) Funds Generated by this Special Service Levy**

Schedule "B" gives a detailed breakdown of the proposed revenues.

Prepared by Daniel Gagné – Chief Administrative Officer  
Town of Altona  
December 8, 2020