



Town of Altona

STANDING COMMITTEE/COMMITTEE OF THE WHOLE MEETING

TUESDAY, April 23rd, 2019 at 3:30 P.M.

In the Town of Altona Council Chambers

Minutes of the Committee of the Whole meeting held on Tuesday, April 23rd, 2019 at 3:30 p.m. at the Altona Civic Centre Council Chambers.

Present were: Mayor Al Friesen, Deputy Mayor Glen Robinson, Councillors: Joel Pankewich, Donna Rosling-Wolters, Harv Schroeder, Curt Letkeman and Jordan Siemens.

Administration: CAO Dan Gagné, Public Works Manager Clint Derksen, Fire Chief Greg Zimmerman, Recreation Services Manager Ron Epp, Finance Manager Terry Fehr and Community Development Officer Sarah Radmore.

Absent: Youth Representative Jossie Yan.

1. Call to Order – Head of Council
Mayor Al Friesen called the meeting to order at 3:34 p.m.
2. Review of Agenda

MOTION: Donna Rosling-Wolters moved and Joel Pankewich seconded THAT the agenda be approved as presented.

CARRIED.

3. Review of Previous Minutes
3.1 Minutes of April 9th, 2019

MOTION: Harv Schroeder moved and Jordan Siemens seconded THAT the minutes of April 9th, 2019 be approved as circulated.

CARRIED.

4. Business Arising from the Minutes
4.1 Meeting schedule in May and June
C.A.O. Dan Gagné reviewed the need to revise the meeting schedule in May as well as June in light of moving the June 11th meeting to June 4th. This will result in meetings one week apart between May 28th and June 4th.

Committee members discussed the option of changing the May schedule as well to keep the meetings two weeks apart but decided to leave the recommendation to Council unchanged.

5. Delegations – none

6. C.A.O.

6.1 C.A.O. Report

C.A.O. Dan Gagné reviewed the report and confirmed that committee members will be receiving an e-mail to book a meeting with the facilitator prior to strategic planning session in June. The facilitator would like to receive everyone’s individual thoughts and input in order to prepare for the session. It was also reported that Manitoba Infrastructure recently reported there was no further progress to report regarding the Main Street proposal.

6.2 Follow-up Action List

For information only

6.3 Governance Review Priority List

For information only.

7. Works & Operations

7.1 Public Works

Public Works Manager Clint Derksen reported that a building moved onto a lot on 2nd Street NW resulted in the illegal removal of road signs. The mover was charged accordingly and restitution will be sought for the replacement of the signs.

Committee members requested a review of the road investigation report to help understand what streets were identified as a priority for renewal.

7.2 Altona/Rhineland Fire Department

Fire Chief Greg Zimmerman reported that two people will be interviewed for membership in addition to two new cadets. If all are approved, that would bring the membership count to 30 people. The siren test is scheduled for May 8th. Committee members inquired about the possibility of doing joint training with neighboring municipalities. Fire Chief Zimmerman indicated that Plum Coulee occasionally sends members to Altona’s training events but none from Gretna have participated. If the Roseau River Anishinabe First Nation were interested in participating in their training events, their members would be welcome.

7.3 Emergency Management – no report

7.4 Animal Control Report – no report

8. Community & Social Development

8.1 Recreation Services

8.1.1 Monthly report

Recreation Services Manager Ron Epp reviewed the report.

8.1.2 Recreation Opportunities – Partners in Leisure Program

For information only – as discussed at the previous meeting.

8.1.3 Building Sustainable Communities Program

Recreation Services Manager Ron Epp reviewed the program changes and their implications for the Town of Altona.

8.1.4 Altona & Area Recreation District Annual Report

Recreation Services Manager Ron Epp reviewed the report and responded to questions from Committee members. A request was made for statistics on facility usage and program participation by residency. Committee members also inquired about the possibility of reviewing other communities' reports. Administration will get back to the Committee with the requested information.

8.2 Council Youth Representative – none

9. Finance & Administration

9.1 Planning - none

9.2 Finance & Administration

9.2.1 Accounts Payables Cheques

RECOMMENDATION: Curt Letkeman moved and Joel Pankewich seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Town of Altona accounts payable cheques #6004 - #6099 in the amount of \$422,238.50 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

9.2.2 Payroll

RECOMMENDATION: Curt Letkeman moved and Donna Rosling-Wolters seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Town of Altona approve payroll from March 24 to April 6, 2019 in the amount of \$81,941.01 as reviewed and recommended by Committee of the Whole.

CARRIED.

10. New Business

10.1 Southern Manitoba Choral Society

RECOMMENDATION: Glen Robinson moved and Jordan Siemens seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Southern Manitoba Choral Society be granted \$200 as reviewed and recommended by the Committee of the Whole.

10.2 Regional Connections

Recreation Services Manager Ron Epp reviewed the request and explained the event activities. Community Development Officer Sarah Radmore will reach out to Regional Connections to help promote the event.

RECOMMENDATION: Curt Letkeman moved and Glen Robinson seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT Regional Connections be granted \$250 as reviewed and recommended by the Committee of the Whole.

10.3 Westman Opportunities Leadership Group

For information only.

11. Correspondence – none

12. In-Camera – none

13. Adjournment – 4:16 p.m.

MOTION: Joel Pankewich moved and Curt Letkeman seconded THAT this meeting is now adjourned and the next regular meeting of the Committee

of the Whole be held on Tuesday, May 14th at 3:30 p.m.

CARRIED.