



Town of Altona

**STANDING COMMITTEE/COMMITTEE OF THE WHOLE MEETING
TUESDAY, October 23rd, 2018 AT 3:30 P.M.
In the Town of Altona Council Chambers**

Minutes of the Committee of the Whole meeting held on Tuesday, October 23rd, 2018 at 3:30 p.m. at the Altona Civic Centre Council Chambers.

Present were: Mayor Melvin Klassen, Deputy Mayor Al Friesen, Councillors: Terry Wiebe, Tim Fast, Glen Robinson, Donna Rosling-Wolters and Ann Kroeker. Youth Representative Josie Yan.

Administration: CAO Dan Gagné, Assistant CAO Delores Loewen, Public Works Manager Clint Derksen, Fire Chief Greg Zimmerman, Recreation Services Manager Ron Epp and Finance Manager Terry Fehr.

Gallery: Margaret Klassen, Rachel Huebner, Jonah Huebner, Markus Huebner, Naomi Lotz, Ezra Lotz, Ruby Lotz, Tim Lotz, and Harv Kroeker.

Media: Dean Penner.

Delegation: Police Board Chair Adam Mace and Chief Police Perry Batchelor.

1. Call to Order – Head of Council
Mayor Melvin Klassen called the meeting to order at the appointed time.
2. Review of Agenda

MOTION: Ann Kroeker moved and Glen Robinson seconded THAT the agenda be approved as circulated.

CARRIED.

3. Review of Previous Minutes
3.1 Minutes of October 9th & October 11th, 2018

MOTION: Al Friesen moved and Tim Fast seconded THAT the minutes of October 9th and October 11th, 2018 be approved as circulated.

CARRIED.

4. Business Arising from the Minutes – none.
5. Delegation at 3:45 p.m.
 - 5.1 Altona Police Board Chair Adam Mace – Oral Fluid Screening Devices (see later in the minutes)
6. C.A.O.
 - 6.1 C.A.O. Report
CAO Dan Gagné reviewed his report.

6.2 Community Forest Grant Agreement

CAO Dan Gagné reported that the Town of Altona needs to renew its Community Forest Grant Agreement which provides for assistance with managing Dutch Elm Disease. There will no longer be separate funding for preventative measures but all communities will receive a minimum of \$2,000 of funding, even if no diseased trees are identified.

RECOMMENDATION: Al Friesen moved and Ann Kroeker seconded to recommend approval of the following resolution:

WHEREAS Manitoba Conservation and Water Stewardship has provided a Community Forest Grant Agreement #6044 that provides for financial and non-financial assistance in managing Dutch elm disease for the period of April 1, 2018 to March 31, 2019 and is automatically renewed on April 1st of each year;

NOW THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Altona as reviewed and recommended by Committee of the Whole.

CARRIED.

6.3 Manitoba to Replace Public Safety Communications Service

CAO Dan Gagné reported that the Manitoba Government has awarded a tender for the replacement of the province-wide public safety communications system to BellMTS. This will impact all emergency services departments who are currently using the FleetNet system. The Town's Police, Fire and Public Works Departments are researching options regarding the possible replacement or upgrading costs of compatible communication devices.

7. Works & Operations

7.1 Public Works – no report.

Public Works Manager Clint Derksen reported that the new Komatsu will be arriving tomorrow. Thirty-one people participated in Manitoba Hazardous Waste Day. The weather may have played a factor in the low attendance.

7.2 Altona/Rhineland Fire Department – no report.

Fire Chief Greg Zimmerman reported that more repairs will be needed for the ladder truck.

7.3 Emergency Management – no report

7.4 Animal Control Report – quarterly report

CAO Dan Gagné reviewed the quarterly Animal Control report. The Animal Control Officer noted the TNR program is resulting in less nuisance cat complaints and the program seems to be working. The Animal Control Officer has set up a Facebook page and continues working with Furever Friends, PV Humane Society, the Winnipeg Humane Society and other no-kill cat shelters. He is very responsive to all calls and has greatly improved the Town's Animal Control services. He receives a number of calls from other communities which he directs to the proper contacts.

5. Delegation at 3:45 p.m.

5.1 Altona Police Board Chair Adam Mace – Oral Fluid Screening Devices
 Mayor Melvin Klassen welcomed the delegation to the meeting. Chair Mace thanked Committee members for the opportunity to come as a delegation. With the new regulations on Cannabis, the Altona Police Board requires a resolution from the Town of Altona Council to approve the purchase for an Oral Fluid Screening Device.

Chief Batchelor noted that with Cannabis now legal, police need the tools necessary to keep our roads safe. Recently the Federal Government announced funding for equipment and training. At this point the only instrument authorized in the Criminal Code of Canada is the Drager Drug Test 5000. In order to qualify for the Federal funding, the following needs to occur:

1. The Police Service needs approval through a Council resolution.
2. The Town of Altona then buys direct from the vendor and then invoice the Province the total cost of the instrument and the equipment to operate it. Through this grant the community will receive funding for a Drager Drug Test 5000 with all the necessary equipment to operate it and 54 saliva swabs. The grant in the amount of \$7,620 will cover all costs of the instrument and swabs.

RECOMMENDATION: Tim Fast moved and Glen Robinson seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Altona Police Service be hereby authorized to purchase a Drager Drug Test 5000 utilizing available Federal Government grants as reviewed and recommended by Committee of the Whole.

CARRIED.

8. Community & Social Development

8.1 Recreation Service – monthly report

Recreation Services Manager Ron Epp reviewed the monthly Recreation Services Report. Ice operations are going smoothly. The MEC has been fairly busy with craft sales, etc.

8.2 Council Youth Representative

Council Youth Representative Josie Yan reported on the following W.C. Miller activities:

- The fall dance went very well.
- Student Council is now planning the annual Christmas Banquet,
- Recently met with Youth in Philanthropy (YIP) representative regarding fundraising projects.
- Career Day went very well with a number of Grade 11 and Grade 12 students attending the event. There was good business attendance as well.
- There is no update regarding the construction of the new gym.

9. Finance & Administration

9.1 Planning – monthly report.

For information only.

9.2 Finance & Administration

9.2.1 Accounts Payables Cheques #5191 - #5307 - \$484,023.90

RECOMMENDATION: Terry Wiebe moved and Glen Robinson seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Town of Altona accounts payable cheques #5191 to #5307 in the amount of \$484,023.90 be approved as reviewed and recommended by the Committee of the Whole.

CARRIED.

9.2.2 Payroll & Indemnities of Sep. 23rd - Oct. 6th, 2018 - \$90,979.12

RECOMMENDATION: Donna Rosling-Wolters moved and Ann Kroeker seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Town of Altona approve payroll and indemnities from September 23rd – October 6th, 2018 in the amount of \$90,979.12 as reviewed and recommended by the Committee of the Whole.

CARRIED.

9.2.3 Manitoba Justice – Manitoba Policing Grant - \$473,549.22

Finance Manager Terry Fehr reviewed the changes to the Province’s funding programs. All emergency services funding will now be coming through the Minister of Justice & Deputy Attorney General’s office.

9.2.4 2018 Municipal Operating Grant - \$24,785.01

Finance Manager Terry Fehr reviewed the 2018 Municipal Operating Grant.

9.2.5 Member Advisory AMM – Asset Management

For information only.

9.2.6 2018 September Financial Statement

RECOMMENDATION: Al Friesen moved and Donna Rosling-Wolters seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the financial statement for September 2018 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

10. New Business

10.1 AMM Convention Meeting Requests

Committee members agreed with the meetings as schedule on the AMM Convention meeting request form as presented.

11. Correspondence – none.

12. In-Camera

MOTION: Tim Fast moved and Donna Rosling-Wolfers seconded THAT this meeting recess to In-Camera to discuss preliminary discussions on matters that if discussed in public could affect the municipality's ability to carry it out.
CARRIED.

MOTION: Tim Fast moved and Terry Wiebe seconded THAT this meeting reconvenes from In-Camera.

CARRIED.

13. Adjournment – 5:00 p.m.

MOTION: Tim Fast moved and Terry Wiebe seconded the following motion:

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of the Committee of the Whole be held on Tuesday, November 13th, 2018 at 3:30 p.m.

CARRIED.