



Town of Altona

**STANDING COMMITTEE/COMMITTEE OF THE WHOLE MEETING
TUESDAY, February 26th, 2019 at 3:30 P.M.
In the Town of Altona Council Chambers**

Minutes of the Committee of the Whole meeting held on Tuesday, February 26th, 2019 at 3:30 p.m. at the Altona Civic Centre Council Chambers.

Present were: Mayor Al Friesen, Deputy Mayor Glen Robinson, Councillors: Joel Pankewich, Donna Rosling-Wolters, Harv Schroeder and Jordan Siemens and Youth Representative Josie Yan.

Administration: CAO Dan Gagné, Fire Chief Greg Zimmerman and Finance Manager Terry Fehr.

Absent: Councillor Curt Letkeman, Public Works Manager Clint Derksen and Recreation Services Manager Ron Epp.

Delegations: Elaine Burton Saindon – Pembina Valley Local Immigration Partnership.

Gallery: Richard Neufeld.

1. Call to Order – Head of Council
Mayor Al Friesen called the meeting to order at the appointed time.
2. Review of Agenda

MOTION: Harv Schroeder moved and Donna Rosling-Wolters seconded THAT the agenda be approved as circulated.

CARRIED.

3. Review of Previous Minutes
3.1 Minutes of February 12th, 2019

MOTION: Glen Robinson moved and Jordan Siemens seconded THAT the minutes of February 12th, 2019 be approved as circulated.

CARRIED.

4. Business Arising from the Minutes

4.1 User Exchange Comparison

Committee members reviewed a report provided by Recreation Services Manager Ron Epp in response to request at the previous meeting. Councillor Pankewich shared comments from Ron Epp regarding the user exchange agreement's success story.

4.2 Municipal Officials Seminar / Chamber Gala roll call

C.A.O. Dan Gagné polled Committee members to confirm their availability for the upcoming events to make reservations for accommodations.

4.3 Municipal Emergency Coordinator

C.A.O. Dan Gagné reported that each year Council should review the appointment of the Municipal Emergency Coordinator. Committee members agreed with a recommendation from Administration to continue with Q-MEC-Net. No further action required.

5. Delegations

5.1 Pembina Valley Local Immigration Partnership (PVLIP)

Mayor Friesen welcomed Elaine Burton Saindon to the meeting. Ms. Burton Saindon talked about how the PVLIP is creating awareness about what make a community welcoming for newcomers. Community assessments were conducted and a strategic plan was completed with community consultation. Three strategic goals or priorities were set which three working groups will be formed to deliver action plans to achieve the goals. PVLIP looks at inclusiveness from a newcomer's perspective and the goal of is improved outcomes for newcomers in the Pembina Valley region. PVLIP will continue to create awareness of resources and information available for newcomers.

After the presentation, Committee members asked questions and confirmed that additional appointees to the PVLIP from Altona would be welcome. The South Central Regional Library is not currently represented on the PVLIP. The three working groups are not fully established yet. Representation is required from specific areas on each group (health, education, law enforcement, etc.)

Mayor Friesen thanked Ms. Burton Saindon for the presentation.

6. C.A.O.

6.1 C.A.O. Report

C.A.O. Dan Gagné reviewed the report and expanded on the new lease agreement with the Altona Clinic. A review of the Financial Plan will be required prior to its release to the public. It was agreed to schedule a meeting of Council on Tuesday, March 5th at Noon.

6.2 Municipal Weed Inspector Appointment

C.A.O. Dan Gagné reviewed the report.

RECOMMENDATION: Jordan Siemens moved and Donna Rosling-Wolters seconded to recommend approval of the following resolution:

WHEREAS The Noxious Weeds Act requires every municipality to be responsible for the inspection and enforcement of the noxious weeds in their respective municipalities;

AND WHEREAS The Noxious Weeds Act requires every municipality to appoint by resolution a Municipal Noxious Weed Inspector each year for a term of 12 months;

THEREFORE BE IT RESOLVED THAT Public Works Assistant Simon Gerzen be hereby appointed as the Municipal Noxious Weed Inspector for the period ending March 1, 2020;

AND FURTHER BE IT RESOLVED THAT Administration forward the inspector's name and copy of the appointment to the Provincial Weed Specialist at the Crops Knowledge Centre of Manitoba Agriculture, Food and Rural Development.

CARRIED.

6.3 Street Closure Request

C.A.O. Dan Gagné reviewed the request from the Altona & District Chamber of Commerce for a street closure for the Summer Kick-off Wonder Shows event.

RECOMMENDATION: Glen Robinson moved and Joel Pankewich seconded to recommend approval of the following resolution:

WHEREAS the Town of Altona has received a request for road closures to accommodate a Downtown Summer Kick-Off event coordinated by the Altona & District Chamber of Commerce featuring Wonder Shows;

THEREFORE BE IT RESOLVED that the Town of Altona hereby authorize the following road closures from June 19th at 8:00 a.m. to June 23rd at 8:00 p.m.:

- 2nd Street NE between 3rd Avenue NE to the four way stop at 4th Avenue NE; and
- 4th Avenue NE between Main Street and 2nd Street NE;

as reviewed and recommended by Committee of the Whole.

CARRIED.

6.4 Municipal Services Request

C.A.O. Dan Gagné reviewed unique challenges in providing services municipal services to the property located at 251 3rd Street NW (former location of Blue Sky Opportunities recycling facility). The costs of establishing water and sewer services to the property are approximately \$100,000 and real estate developers are not willing to take on these costs in addition to the costs of re-developing the property. Richard Neufeld addressed the Committee to confirm that a sale agreement is in place with a developer, K-Block, that is dependent on what Altona Council decides on the infrastructure question.

Mayor Al Friesen left the meeting citing a conflict of interest due to his involvement with the Blue Sky Opportunities Board. Deputy Mayor Glen Robinson chaired the meeting in the Mayor's absence.

Committee members discussed the need to negotiate a development agreement with K-Block that would call for time limits for development to ensure that the Town's investment in the property would ensure the property would be developed relatively quickly. Alternative development agreements were discussed and Committee members wanted to know how much the Town participated in other developments on a per lot basis. It was recognized that there is a need for multi-family housing and there was interest in having part of this lot re-zoned for that use.

RECOMMENDATION: **Jordan Siemens moved and Harv Schroeder seconded** to recommend approval of the following resolution:

WHEREAS the installation of water and sewer infrastructure is necessary to facilitate the development of the property located at 251 3rd Street NW;

NOW THEREFORE BE IT RESOLVED THAT the Water and Sewer Utility Capital Budget within the draft 2019 Financial Plan include an allocation for the expenditures associated with the installation of water and sewer infrastructure necessary to service the property at 251 3rd Street NW as reviewed and recommended by Committee of the Whole.

CARRIED.

Mayor Al Friesen returned and resumed chairing the meeting.

6.5 Follow-up action list
For information only.

6.6 Governance Review Priority List
For information only.

7. Works & Operations

7.1 Public Works

7.1.1 Monthly report

Deputy Mayor Glen Robinson reviewed the report.

7.1.2 Street lighting contract amendment

C.A.O. Dan Gagné reviewed the report discussing the installation of a direct power source for the lights at the Altogether Altona “welcome” signs. The Altona Community Development Corporation will pay for the installation costs while the Town will pay for the ongoing electricity costs as part of its street lighting budget.

RECOMMENDATION: Harv Schroeder moved and Joel Pankewich seconded to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT Town of Altona Council hereby authorizes Manitoba Hydro to change the street lighting system in Altona to include the Altogether Altona signs at the south and west entrances to the Town;

AND FURTHER BE IT RESOLVED THAT this resolution will constitute an amendment to the street lighting contract now in force between Manitoba Hydro and the Town of Altona as reviewed and recommended by Committee of the Whole.

CARRIED.

7.2 Altona/Rhineland Fire Department

7.2.1 MPI Reimbursement Rates for Firefighting Costs

Fire Chief Greg Zimmerman cautioned Committee members that the rate increases are appreciated but accident claims rarely qualify for reimbursement due to the eligibility requirements. A multi-day live fire and flashover training event is scheduled in June coordinated by Drager, the supplier of the Department's self-contained breathing apparatuses. Committee members inquired as to how the ladder truck may not access all areas of the Gardens on Tenth building. Fire Chief Zimmerman confirmed that prior to the ladder truck, the Department was unable to get to 66 balconies in the community. That number is more likely now around 3 balconies. The fire safety plan in place at the Gardens on Tenth dictates where residents must congregate in case of an emergency and what the evacuation route is. The Department's priority will be those units above, below and immediately adjacent to the fire zone.

7.3 Emergency Management

7.3.1 2019 Flood Seminar Invitation

Deputy Mayor Glen Robinson reviewed the invitation to a Manitoba EMO seminar on March 11th. Councillor Schroeder expressed interest in going but indicated perhaps the Public Works Manager would also attend.

7.4 Animal Control Report – no report

8. Community & Social Development

8.1 Recreation Service

8.1.1 Monthly report

Councillor Pankewich reviewed the report.

8.2 Council Youth Representative – no report

9. Finance & Administration

9.1 Planning – no report

9.2 Finance & Administration

9.2.1 Accounts Payables Cheques

RECOMMENDATION: **Joel Pankewich moved and Harv Schroeder seconded** to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Town of Altona accounts payable cheques #5780 - #5857 in the amount of \$175,750.92 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

9.2.2 Payroll & Indemnities

RECOMMENDATION: **Jordan Siemens moved and Al Friesen seconded** to recommend approval of the following resolution:

THEREFORE BE IT RESOLVED THAT the Town of Altona approve payroll from January 27 to February 9, 2019 in the amount of \$89,471.60 as reviewed and recommended by Committee of the Whole.

CARRIED.

10. New Business

10.1 Town of Altona 125th Anniversary in 2020

Mayor Friesen wanted to point out that next year mark's the Town's 125th anniversary and that events similar to the Canada 150th celebration should be discussed.

10.2 Altona/Rhineland Growth Partnership

Mayor Friesen reported on an upcoming meeting with representatives of the Municipality of Rhineland to discuss a potential tax sharing agreement. Councillors Letkeman and Rosling-Wolters will represent the Town of Altona.

11. Correspondence

11.1 Association of Manitoba Municipalities – Continuing Education Session on Governance

For information only.

11.2 Border Land School Division Community Consultation Meeting

For information only. Councillor Siemens will be attending.

11.3 Minister of Infrastructure – Repair of Main Street

Mayor Friesen reported that a meeting is scheduled on the morning of March 5th.

11.4 Altona Rural Water Services Co-op – Annual Meeting Notice
For information only.

12. In-Camera – not required

13. Adjournment – 5:15 p.m.

MOTION: Jordan Siemens moved and Donna Rosling-Wolters seconded
THAT this meeting is now adjourned and the next regular meeting of the
Committee of the Whole be held on Tuesday, March 12th at 3:30 p.m.

CARRIED.