



**TOWN OF ALTONA  
COUNCIL MEETING MINUTES  
Tuesday, May 22<sup>nd</sup>, 2018 at 5:30 P.M.  
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, May 22<sup>nd</sup>, 2018 at 5:30 p.m.

Present: Mayor Melvin Klassen, Deputy Mayor Al Friesen, Councillors: Terry Wiebe, Tim Fast and Donna Rosling-Wolters.

Absent: Councillors Glen Robinson, Ann Kroeker and Youth Representative Jayden Friesen-Kehler.

Administration: Dan Gagné and Delores Loewen.

1. Call to order  
Mayor Melvin Klassen called the meeting to order at the appointed time.
2. Review of agenda & previous minutes:
  - 2.1 Approval of Agenda

**RESOLUTION NO: 103-2018**

**Moved by: Tim Fast**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT the agenda be approved with the above noted addition.

**CARRIED.**

- 2.2 Previous Minutes – April 24<sup>th</sup>, 2018

**RESOLUTION NO: 104-2018**

**Moved by: Terry Wiebe**

**Seconded by: Al Friesen**

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of May 8<sup>th</sup>, 2018 be adopted as circulated.

**CARRIED.**

### 2.3 Mayor/Council meeting resolution

**RESOLUTION NO: 105-2018****Moved by: Tim Fast****Seconded by: Al Friesen**

THEREFORE BE IT RESOLVED THAT Council excuse the absence of Councillors Glen Robinson and Ann Kroeker from the regular meeting of Council and any public hearings being held on May 22<sup>nd</sup>, 2018.

**CARRIED.**

3. Delegations – none.

4. Hearings – none.

**Committee Reports**

5. Works & Operations

5.1 Resolutions

5.1.1 Manitoba Water Services Board

**RESOLUTION NO: 106-2018****Moved by: Terry Wiebe****Seconded by: Donna Rosling-Wolters**

WHEREAS the Manitoba Water Services Board has requested a priority list of new water and sewer projects being considered by the Town of Altona in the next two to four years;

NOW THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer hereby authorized to submit the Core Infrastructure Renewal Plan form on behalf of the Town of Altona as reviewed and recommended by Committee of the Whole.

**CARRIED.**

5.1.2 MSA G1 SCBAS

**RESOLUTION NO: 107-2018****Moved by: Terry Wiebe****Seconded by: Al Friesen**

WHEREAS the 2018 Financial Plan includes an allocation of \$47,000 for the purchase of self-contained breathing apparatuses (SCBAs);

AND WHEREAS two used MSA G1 SCBAs were purchased earlier this year;

AND WHEREAS four quotations were received by the Fire Chief for the purchase of SCBAs as follows:

Avion	\$6,700 per SCBA
Dräger	\$5,400 per SCBA
Honeywell	\$6,300 per SCBA
MSA G1	\$7,516 per SCBA

AND WHEREAS the Fire Chief – in consultation with the members of the Fire Department – has reviewed the quotations and recommended that the Fire Department convert all of its SCBAs to the Dräger model for safety and financial reasons;

NOW THEREFORE BE IT RESOLVED THAT the Fire Chief be hereby authorized to sell the MSA G1 SCBAs in accordance with the Town's procurement policy;

AND FURTHER BE IT RESOLVED THAT the Fire Chief be hereby authorized to purchase new Dräger SCBAs as permitted within the remaining allocation of the Town's 2018 Financial Plan and the proceeds from the sale of the MSA G1 SCBAs.

**CARRIED.**

#### 5.1.3 Tender for Wheel Loader

**RESOLUTION NO: 108-2018**

**Moved by: Terry Wiebe**

**Seconded by: Donna Rosling-Wolters**

WHEREAS the Town of Altona issued a request for tender for the Public Works 2018 Wheel Loader purchase;

AND WHEREAS seven proposals were received as follows:

Toromont CAT	\$193,320.00
Hitrac (Case)	\$202,798.08
Westcon Equipment (Volvo)	\$199,266.77
Wajax (Hitachi)	\$199,260.00
SMS Equipment (Komatsu, tier 3)	\$191,160.00
SMS Equipment (Komatsu, tier 4)	\$220,320.00
Brandt Tractor	\$185,828.25

NOW THEREFORE BE IT RESOLVED THAT the contract for the Town of Altona Public Works 2018 Wheel Loader purchase be awarded to Brandt Tractor as reviewed and recommended by Committee of the Whole.

**CARRIED.**

## 5.2 Shared Services

Mayor Melvin Klassen reported on the recent Shared Services Committee meeting. Committee members reviewed the Fire Department report, tipping fees and details of the Landfill Waste Diversion project. Discussions continue with a property owner regarding improvements to the Altona Drain and the affordable housing initiative.

## 5.3 Lower Red River Valley Water Commission – no report.

## 5.4 Pembina Valley Water Coop – no report.

### 5.4.1 Minutes of February 23<sup>rd</sup>, 2018 Annual Meeting

## 5.5 Altona Police Board – no report.

## 6. Community & Social Development

### 6.1 Resolutions

#### 6.1.1 MEC Roof Repairs

### **RESOLUTION NO: 109-2018**

**Moved by: Al Friesen**

**Seconded by: Tim Fast**

WHEREAS the Town of Altona called for tenders for Roof Coating Supply and installation at the Millennium Exhibition Centre;

AND WHEREAS one tender was received as follows:

Urecoat Inc.	\$57,100.00 plus GST
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AND WHEREAS the Town of Altona has reviewed the tender and recommended that Urecoat Inc. be awarded the tender;

AND WHEREAS the total project value meets the approved budget;

NOW THEREFORE BE IT RESOLVED THAT the Town of Altona supports awarding the contract for Roof Coating Supply and installation at the Millennium Exhibition Centre to Urecoat Inc.

**CARRIED.**

6.1.2 Grant to the Altona & District Chamber of Commerce

**RESOLUTION NO: 110-2018**

**Moved by: Al Friesen**

**Seconded by: Donna Rosling-Wolters**

WHEREAS the Altona & District Chamber of Commerce will be hosting STEM week in the Altona Curling Club and have requested a grant of \$500.00 to fund the event;

THEREFORE BE IT RESOLVED THAT the Town of Altona approve the \$500.00 grant to the Altona & District Chamber of Commerce as reviewed and recommended by the Committee of the Whole.

**CARRIED.**

6.2 Rhineland CARE – no report.

6.3 Manitoba Sunflower Festival

6.3.1 Minutes April 17<sup>th</sup>, 2018

Councillor Ann Kroeker was unable to attend but forwarded the following information: committee members are getting closer to having someone run the Mennonite Food Buffet and the parade coordinator continues to work on getting volunteers to assist with the parade.

6.4 Council Youth Representative – no report.

6.5 South Central Regional Library

Deputy Mayor Al Friesen reported that the Annual Book Sale went very well and raised close to \$18,000.

6.6 Altona & District Health Care Centre Inc.

C.A.O. Dan Gagné reported that the physicians have accepted in principal a new clinic funding model. Details still need to be worked out.

6.6.1 Retirement – Paulette Goossen

Mayor Klassen plans to attend.

6.7 Morden & District Veterinarian Board – no report.

6.8 Altona Curling Club – no report.

6.9 Gallery in the Park Operating Committee

Deputy Mayor Al Friesen reported on behalf of Councillor Ann Kroeker that the Spring Season Opening will be held on Thursday, June 7<sup>th</sup>, at 7:30 p.m.

6.10 Altona in Bloom

Councillor Donna Rosling-Wolters reported on discussions with staff regarding the Altona in Bloom regards to the present and future Committee structure.

6.11 Immigration Coordinating Committee – no report.

6.11.1 Retirement – Laurie Sawatzky

7. Finance & Administration

7.1 Resolutions

7.1.1 A/P Cheques & Payroll

**RESOLUTION NO: 111-2018**

**Moved by: Tim Fast**

**Seconded by: Terry Wiebe**

THEREFORE BE IT RESOLVED THAT the Town of Altona approve accounts payable cheques #4405 - #4442 and Payroll April 8<sup>th</sup> – April 21<sup>st</sup>, 2018 as reviewed and recommended by Committee of the Whole.

**CARRIED.**

7.1.2 Emergency Management Exemplary Service Award

**RESOLUTION NO: 112-2018**

**Moved by: Tim Fast**

**Seconded by: Al Friesen**

THEREFORE BE IT RSOLVED THAT the Town of Altona, Municipality of Rhineland and the Altona Fire Fighter Fund share in the cost of purchasing one flight ticket to Ottawa in order for Bob Stoesz's wife to attend the Emergency Management Exemplary Service Award ceremony as reviewed and recommended by the Committee of the Whole.

**CARRIED.**

7.1.3 KidSport

**RESOLUTION NO: 113-2018**

**Moved by: Tim Fast**

**Seconded by: Terry Wiebe**

THEREFORE BE IT RESOLVED THAT the Town of Altona approve a grant in the amount of \$300 to KidSport as reviewed and recommended by Committee of the Whole.

**CARRIED.**

8. Planning
  - 8.1 Resolutions
    - 8.1.1 Variation application no. 12-2018VA

**RESOLUTION NO: 114-2018**

**Moved by: Tim Fast**

**Seconded by: Donna Rosling-Wolters**

WHEREAS Section 96 of the Planning Act state that Council must give notice and hold a public hearing, in respect of a variance application;

AND WHEREAS the Town of Altona has received an application for a variance (file no. 12-2018VA);

THEREFORE, BE IT RESOLVED THAT the Council of the Town of Altona hereby agrees to hold a public hearing to receive representations from any person on the above application on June 12<sup>th</sup>, 2018 starting at 6:00 p.m.

**CARRIED.**

- 8.1.2 Subdivision application file no. 4400-18-7753

**RESOLUTION NO: 115-2018**

**Moved by: Tim Fast**

**Seconded by: Terry Wiebe**

THEREFORE E IT RESOLVED THAT the proposed Subdivision File No. 4400-18-7753 to subdivide a portion of a lot to be consolidated with an adjacent lot be hereby approved with no conditions as reviewed and recommended by Committee of the Whole.

**CARRIED.**

9. Other Committee Reports
  - 9.1 Resolutions – none.
  - 9.2 Altona Community Development Corporation

Councillor Terry Wiebe reported that the Altona Community Development Corporation is presently working on financing for the purchase of the Manitoba Hydro building and have a business really interested in renting the facility. Child Care project is presently at a stand-still, there seems to be a need to be filled but there does not appear to be any support for the project from the two Child Care centres within the community.
  - 9.3 Altona & District Chamber of Commerce

Deputy Mayor Al Friesen reported that the Chamber had to cancel their Lunch & Learn Ransomware seminar due to lack of registrations. Memberships continue to climb.

9.4 Central Manitoba Tourism – no report.

9.5 Community Futures Triple R

Councillor Tim Fast reported that Community Futures Triple R will be holding their annual planning session in September but he is unable to attend. The C.A.O. will obtain details of the session and find out if Councillor Ann Kroeker would be interested in attending as the alternate. An anniversary dinner is being planned for July.

9.6 RPGA Planning District

Councillor Donna Rosling-Wolters reported that housing and building starts are slow. Committee members reviewed the Secondary Plan.

9.7 Regional Economic Development – no report.

10. General Correspondence

10.1 Child & Family Services 84<sup>th</sup> Annual General Meeting  
For information only.

10.2 Minister of Municipal Relations  
For information only.

11. Unfinished business – none.

12. New business – none.

13. In-Camera - not required

14. Adjournment at 6:20 P.M.

**RESOLUTION NO: 116-2018**

**Moved by: Tim Fast**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, June 12<sup>th</sup>, 2018 at 5:30 p.m. in the Town of Altona Council Chambers.

**CARRIED.**

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Mayor

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C.A.O.