



**TOWN OF ALTONA
COUNCIL MEETING MINUTES
Tuesday, August 21st, 2018 at 5:30 P.M.
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, August 21st, 2018 at 5:30 p.m.

Present: Mayor Melvin Klassen, Deputy Mayor Al Friesen, Councillors: Tim Fast, Glen Robinson, Donna Rosling-Wolters and Ann Kroeker.

Administration: Dan Gagné and Delores Loewen.

Absent: Councillor Terry Wiebe.

1. Call to order
Mayor Melvin Klassen called the meeting to order at the appointed time.
2. Review of agenda & previous minutes:
9.1.1 Altona Fringe Area Secondary Plan

RESOLUTION NO: 158-2018

Moved by: Al Friesen

Seconded by: Donna Rosling-Wolters

THEREFORE BE IT RESOLVED THAT the agenda be approved with the above noted additions.

CARRIED.

2.2 Previous Minutes – July 17th, 2018 and Special meeting August 8th, 2018

RESOLUTION NO: 159-2018

Moved by: Glen Robinson

Seconded by: Tim Fast

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of July 17th, 2018 and Special Council meeting of August 8th, 2018 be adopted as circulated.

CARRIED.

2.3 Mayor/Council meeting resolution

RESOLUTION NO: 160-2018

Moved by: Tim Fast

Seconded by: Donna Rosling-Wolters

THEREFORE BE IT RESOLVED THAT Council excuse the absence of Councillor Terry Wiebe from the regular meeting of Council and any public hearings being held on August 21st, 2018.

CARRIED.

3. Delegations – none.

4. Hearings – none.

Committee Reports

5. Works & Operations

5.1 Resolutions

5.1.1 Altona Police Service Vehicle Purchase

RESOLUTION NO: 161-2018

Moved by: Glen Robinson

Seconded by: Al Friesen

THEREFORE BE IT RESOLVED that the Town of Altona approve the purchase of a support vehicle from the Winnipeg Police Service in the amount of \$6,000.00 as reviewed and recommended by Committee of the Whole.

CARRIED.

5.1.2 GIS Software Acquisition

RESOLUTION NO: 162-2018**Moved by: Glen Robinson****Seconded by: Donna Rosling-Wolters**

WHEREAS the RPGA Planning District's 2018 budget allocated up to \$40,000 for the purchase and implementation of a Geographical Information System (GIS) software;

AND WHEREAS the RPGA Planning District Board has approved the purchase of software from MuniSight Ltd.;

NOW THEREFORE BE IT RESOLVED THAT the Town of Altona supports the purchase of GIS software from MuniSight Ltd. as reviewed and recommended by Committee of the Whole.

CARRIED.

5.1.3 FCM Grant Application

RESOLUTION NO: 163-2018**Moved by: Glen Robinson****Seconded by: Al Friesen**

THEREFORE BE IT RESOLVED THAT Town of Altona Council directs Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for The Town of Altona Asset Management, Policies and System project;

AND FURTHER BE IT RESOLVED THAT that the Town of Altona commits to conducting the following three activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the asset management program:

- i. Collect and compile asset information;
- ii. Set up an Asset Management Plan framework; and
- iii. Asset Management principles.

AND FURTHER BE IT RESOLVED THAT the Town of Altona commits up to \$16,800 from its budget towards the cost of this initiative.

CARRIED.

5.1.4 Asset Management Plan project

RESOLUTION NO: 164-2018**Moved by: Glen Robinson****Seconded by: Tim Fast**

THEREFORE BE IT RESOLVED THAT Town of Altona Council directs Administration to go forth with the Town of Altona Asset Management, Policies and System project if successful in obtaining funding from the Federation of Canadian Municipalities' Municipal Asset Management Program;

AND FURTHER BE IT RESOLVED THAT the Town of Altona commits to conducting the activities listed in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance its asset management program with the purchased services of MuniSight Ltd. within the budget commitments provided in the Municipal Asset Management Program application.

CARRIED.

5.2 Shared Services

Deputy Mayor Al Friesen reported on a meeting of the Shared Services regarding a request from a property owner in the Municipality of Rhineland.

5.3 Lower Red River Valley Water Commission – no report.

5.4 Pembina Valley Water Coop – no report.

5.5 Altona Police Board – no report.

6. Community & Social Development

6.1 Resolution – none

6.2 Rhineland CARE

Councillor Donna Rosling-Wolters reported that the new Handi-van should be arriving shortly.

6.3 Manitoba Sunflower Festival

Councillor Ann Kroeker reported that the Manitoba Sunflower Festival went very well. The Mennonite Food venue had a few hiccups but very well attended. Patricia Guenther did a really good job coordinating the parade. Financials seem to be in line but they are awaiting final invoices.

6.4 Council Youth Representative – no report.

6.5 South Central Regional Library

Deputy Mayor Al Friesen noted that the library will begin budgetary discussions in September. The Board is in receipt of the letter the Town of Altona sent and this will be up for discussion during the budget process.

6.6 Altona & District Health Care Centre Inc.

Councillor Glen Robinson reported that the Altona & District Health Care Board had a meeting scheduled earlier this month but was unable to hold the meeting due lack of quorum.

6.7 Morden & District Veterinarian Board – no report.

6.8 Altona Curling Club – no report.

6.9 Gallery in the Park Operating Committee

6.9.1 Minutes – July 20th, 2018

Councillor Ann Kroeker reported that the Gallery fall season opening went very well. Chair Frank Friesen would like to stay on as Chair but is asking that the Board appoint someone to the position of recruiting new donors. Brenda Stoesz has accepted a position on the Board.

6.10 Altona in Bloom – no report.

6.11 Immigration Coordinating Committee – no report.

7. Finance & Administration

7.1 Resolutions

7.1.1 Accounts Payable/Payroll

RESOLUTION NO: 165-2018

Moved by: Tim Fast

Seconded by: Ann Kroeker

THEREFORE BE IT RSOLVED THAT the Town of Altona approve accounts payable cheques #4615 - #4804 and Payroll and Indemnities from June 17th – June 30th, 2018 as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.2 Easement & Right-of-Way Agreement

RESOLUTION NO: 166-2018**Moved by: Tim Fast****Seconded by: Glen Robinson**

WHEREAS the Town of Altona Council approved subdivision file no. 4400-18-7767 on July 17, 2018;

AND WHEREAS one of the conditions for final approval of the subdivision is a right-of-way agreement that will provide legal access to the residual parcel via the proposed lot, to be registered against the affected titles;

AND WHEREAS the Town's solicitor has prepared a draft easement and right-of-way agreement;

NOW THEREFORE BE IT RESOLVED THAT the Town of Altona Council approves the endorsement of the Easement and Right-of-Way Agreement as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.3 Legalization of Cannabis regulations

RESOLUTION NO: 167-2018**Moved by: Tim Fast****Seconded by: Al Friesen**

WHEREAS the Federal Government has passed legislation to legalize recreational cannabis in Canada;

AND WHEREAS the Province of Manitoba has given municipalities authority over the location of retail and commercial cannabis locations within municipalities;

THEREFORE BE IT RESOLVED THAT the Administration draft the necessary by-laws to regulate the location of cannabis-related uses and to regulate public consumption as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.4 June 2018 Financial Statement

RESOLUTION NO: 168-2018**Moved by: Tim Fast****Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the financial statement for June 2018 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.5 Business Tax Cancellation

RESOLUTION NO: 169-2018**Moved by: Tim Fast****Seconded by: Al Friesen**

THEREFORE BE IT RESOLVED THAT the following Solid Waste Collection Fee cancellation be approved as reviewed and recommended by Committee of the Whole.

Roll #	Business/Property Owner Name	Reason & Amount to be Cancelled
5000	Ronald & Evelyn Davis / Red Sunflower Restaurant	closed in 2016 cancel 2018 Solid Waste Collection Fee of \$310.00

CARRIED.

7.1.6 Bylaw 1760/2018 MBEA Enabling By-Law, first reading

RESOLUTION NO: 170-2018**Moved by: Tim Fast****Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the MBEA Enabling By-law 1760/2018 to provide for an administrative penalty scheme for parking and general by-law enforcement be given first reading.

CARRIED.

7.1.7 2018 Supplementary Taxes & Cancellations

RESOLUTION NO: 171-2018**Moved by: Tim Fast****Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the supplementary taxes and cancellations for 2018 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.8 July 2018 Financial Statement

RESOLUTION NO: 172-2018**Moved by: Tim Fast****Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT the financial statement for July 2018 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

8. Planning
9. Other Committee Reports
 - 9.1 Resolutions
 - 9.1.1 Altona Fringe Area Secondary Plan

RESOLUTION NO: 173-2018**Moved by: Tim Fast****Seconded by: Glen Robinson**

WHEREAS, pursuant to Section 63 of the Manitoba Planning Act (C.C.S.M. c. P80), a Board may adopt by by-law a secondary plan that is consistent with a development plan by-law;

AND WHEREAS, pursuant to the provisions of Section 40(1) of the said Act, the RPGA Planning District has, by by-law, adopted the RPGA Development Plan (3-2011):

AND WHEREAS the aforementioned RPGA Development Plan mandates the preparation and approval of secondary plans for the Altona Fringe Area prior to subdivision taking place;

AND WHEREAS THE RPGA Planning District has adopted the Altona Fringe Area Secondary Plan (By-law 2018-12):

NOW THEREFORE the Council of the Town of Altona in meeting duly assembled, supports the Altona Fringe Area Secondary Plan as adopted by the RPGA Planning District.

CARRIED.

9.2 Altona Community Development Corporation

Mayor Melvin Klassen reported on the Altona Community Development Corporation (ACDC) meeting held today at noon. Board members held discussions on the ACDC mandate, highway signage and a strategic planning session to hold discussion on the future of the ACDC.

9.3 Altona & District Chamber of Commerce

Deputy Mayor Al Friesen reported that Chamber Manager Stephanie Harris has resigned and accepted the position as EDO for the new regional development corporation (SEED). The Chamber annual golf tournament will be held on September 6th, 2018 at Oakview Golf & Country Club.

9.4 Central Manitoba Tourism

Deputy Mayor Al Friesen reported on the "Oscar Blog" promoting communities. Present videos include Plum Fest and the Legends Drag Races.

9.5 Community Futures Triple R – no report.

9.6 RPGA Planning District

Councillor Glen Robinson reported that the RPGA approved a number of new subdivisions at the last meeting.

9.7 Regional Economic Development

Councillor Donna Rosling-Wolters hired a new EDO, Stephanie Harris. Melvin Penner has agreed to be an ambassador for the region. Office is being set up and Stephanie hopes to start visiting businesses within the community.

10. General Correspondence

10.1 Lieutenant Governor of Manitoba

For information only

10.2 EDAM – Engaging Opportunity
For information only

10.3 Connect – Beyond Barriers
For information only

10.4 Thank you – Alzheimer’s Walk
For information only

10.5 Thank you letter – Altona & District Farmer’s Market
For information only.

11. Unfinished business – none.

12. New business – none.

13. In-Camera – not required.

14. Adjournment at 6:15 p.m.

RESOLUTION NO: 174-2018

Moved by: Glen Robinson

Seconded by: Al Friesen

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, September 11th, 2018 at 5:30 p.m. in the Town of Altona Council Chambers.

CARRIED.

Mayor

C.A.O.