



**TOWN OF ALTONA  
COUNCIL MEETING MINUTES  
Tuesday, April 23<sup>rd</sup>, 2019 at 5:30 P.M.  
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, April 23<sup>rd</sup>, 2019 at 5:30 p.m.

Present: Mayor Al Friesen, Councillors: Curt Letkeman, Joel Pankewich, Donna Rosling-Wolters, Harv Schroeder and Jordan Siemens.

Administration: CAO Dan Gagné

Regrets: Deputy Mayor Glen Robinson

Gallery: Ryan Penner and Melvin Penner.

1. Call to order  
Mayor Al Friesen called the meeting to order at 5:34 p.m.
2. Review of agenda & previous minutes
  - 2.1 Agenda

**RESOLUTION NO: 83-2019**

**Moved by: Donna Rosling-Wolters**

**Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT the agenda be approved as presented.

**CARRIED.**

## 2.2 Previous Minutes

**RESOLUTION NO: 84-2019****Moved by: Curt Letkeman****Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of April 9<sup>th</sup>, 2019 be adopted as circulated.

**CARRIED.**

## 2.3 Absence approval

**RESOLUTION NO: 85-2019****Moved by: Jordan Siemens****Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT Council excuse the absence of Deputy Mayor Glen Robinson from the regular meeting of Council and any public hearings being held on April 23<sup>rd</sup>, 2019.

## 3. Delegations – none

## 4. Hearings

### 4.1 Conditional Use Application No. A-01-2019

See later in meeting minutes.

## Committee Reports

## 5. Works & Operations

### 5.1 Resolutions – none

### 5.2 Shared Services – no report

### 5.3 Red River Basin Commission – no report

#### 5.3.1 South Chapter Meeting Notice

For information only.

### 5.4 Pembina Valley Water Coop – no report

### 5.5 Altona Police Board

Councillor Schroeder reported that the truck to replace the police car was ordered from West Park Motors. The car will likely be sold as a surplus asset.

Manitoba Public Insurance has discontinued funding for Road Watch programs for Altona. The next Police Board meeting is scheduled for September 17<sup>th</sup>.

5.5.1 Altona Police Service March 2019 Altona Police Service Report  
Councillor Schroeder was asked if the file classifications in the Altona Police Services report could be changed so that the more administrative files are not reported as actual Police files.

#### 5.6 Compost Service Task Force

C.A.O. Dan Gagné reported that the tender for the green bins will close on April 26<sup>th</sup>. Information is available on the website and will be shared through social media regarding changes to the compost program.

### 6. Community & Social Development

#### 6.1 Resolutions – none

#### 6.2 Manitoba Sunflower Festival

Councillor Pankewich reported that Chair Theresa Figurski will be delivering sponsorship request letters to potential large sponsors.

#### 6.3 South Central Regional Library

Councillor Siemens reported that the satellite branch in La Rivière is not being considered any longer.

##### 6.3.1 April 16, 2019 Meeting Minutes

For information only.

6.4 Altona & District Health Care Centre Inc. – no report

6.5 Southern Health Altona & Area Stakeholders Group – no report

6.6 Immigration Coordinating Committee – no report

6.7 Accessibility Committee

Councillor Pankewich reported that the next meeting will be held on April 24<sup>th</sup>.

7. Finance & Administration  
7.1 Resolutions  
7.1.1 Meeting Schedule Changes

**RESOLUTION NO: 86-2019**

**Moved by: Curt Letkeman**

**Seconded by: Donna Rosling-Wolters**

WHEREAS it is deemed necessary to change the meeting schedule in June to accommodate the strategic planning session being held on June 11th and 12th;

THEREFORE BE IT RESOLVED THAT the Committee of the Whole and Council meeting on June 11th be re-scheduled to June 4th as reviewed and recommended by Committee of the Whole.

**CARRIED.**

***Councillor Jordan Siemens declared a conflict of interest and left Council Chambers.***

7.1.2 Valley Fiber Agreements

**RESOLUTION NO: 87-2019**

**Moved by: Curt Letkeman**

**Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT the following four agreements between the Town of Altona and Valley Fiber Ltd. be approved as reviewed and recommended by Committee of the Whole:

- Development Agreement;
- Rights-of-Way Consent and Access Agreement;
- Indefeasible Right of Use and Rights-of-Way Agreement; and
- Service Level Agreement;

AND FURTHER BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Altona.

**CARRIED.**

***Councillor Jordan Siemens returned to Council Chambers for the rest of the meeting.***

7.1.3 Moto Park X Grant

**RESOLUTION NO: 88-2019**

**Moved by: Curt Letkeman**

**Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT Moto Park X be granted \$1,250 as reviewed and recommended by the Committee of the Whole.

**CARRIED.**

7.1.4 Accounts Payable

**RESOLUTION NO: 89-2019**

**Moved by: Curt Letkeman**

**Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT the Town of Altona accounts payable cheques #5971 - #6003 in the amount of \$22,528.19 be approved as reviewed and recommended by Committee of the Whole.

**CARRIED.**

7.1.5 Payroll & Indemnities

**RESOLUTION NO: 90-2019**

**Moved by: Curt Letkeman**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT the Town of Altona approve payroll and indemnities from March 10 to March 23, 2019 in the amount of \$92,383.25 as reviewed and recommended by Committee of the Whole.

**CARRIED.**

8. Planning

8.1 Resolutions

8.1.1 Building Permit By-law No. 1773/2019 (second reading)

**RESOLUTION NO: 91-2019**

**Moved by: Donna Rosling-Wolters**

**Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT Building Permit By-law 1773/2019 be given second reading.

**CARRIED.**

8.1.2 Building Permit By-law No. 1773/2019 (third reading)

**RESOLUTION NO: 92-2019**

**Moved by: Joel Pankewich**

**Seconded by: Curt Letkeman**

THEREFORE BE IT RESOLVED THAT Building Permit By-law 1773/2019 be given third reading.

Al Friesen	Yes
Glen Robinson	Absent
Curt Letkeman	Yes
Joel Pankewich	Yes
Donna Rosling-Wolters	Yes
Harv Schroeder	Yes
Jordan Siemens	Yes

**CARRIED.**

9. Other Committee Reports

9.1 Resolutions – none

9.2 Altona Community Development Corporation

Mayor Friesen reported that Landmark Planning & Design made a presentation to the Board of Directors at the April 16<sup>th</sup> meeting and held three stakeholder consultation sessions that same day. Council members requested a status update on the mandate discussions.

9.3 Altona & District Chamber of Commerce

Councillor Pankewich reported that the next meeting will be held on May 7<sup>th</sup>. The April 18<sup>th</sup> Awards Gala went well overall.

9.4 Central Manitoba Tourism

Mayor Friesen reported that the next meeting in May will be attended by the Community Development Officer. The Awards Gala is on April 25<sup>th</sup> and Altona is well represented in three categories.

9.5 Community Futures Triple R

Mayor Friesen reported that the May meeting was cancelled.

#### 9.6 RPGA Planning District

Councillor Schroeder reported the next meeting will be held on May 7<sup>th</sup>.

#### 9.7 Supporting Entrepreneurs through Economic Development (SEED)

Councillor Rosling-Wolters reported that at the meeting earlier in the day, the Board was provided information on tax incentives from other communities. A presentation will be made to the Growth Partnership Committee on April 26<sup>th</sup>. Consensus was that the RPGA needs to have the best offering, it needs to be simple and consistent across municipal boundaries.

#### 9.8 Pembina Valley Reeves And Mayors (PVRAM) – no report

#### 9.9 Growth Partnership Committee – no report

10. General Correspondence – none

11. New business – none

12. Unfinished business

13. In-Camera – not required

#### 4. Hearings

##### 4.1 Conditional Use Application No. A-01-2019

Mayor Friesen opened the hearing at 6:00 p.m. Council members reviewed the application and invited Ryan and Melvin Penner to speak. Ryan and Melvin Penner were objecting on behalf of R09 Inc., an adjacent landowner, due to the potential negative impact it would have on their development's marketability. Council members asked additional questions of Ryan and Melvin Penner.

Seeing no further representations from the public, Mayor Friesen closed the hearing at 6:33 p.m.

Council members continued discussions about the application.

**RESOLUTION NO: 93-2019****Moved by: Donna Rosling-Wolters****Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT the application for conditional use order file No. A-01-2019 related to lots 1 to 8, Plan 57108 in the SE 8-2-1W located at 210 to 224 Lynnwood Bay NW to allow for single family dwellings in a residential multiple family district be denied.

**DEFEATED.****RESOLUTION NO: 94-2019****Moved by: Jordan Siemens****Seconded by: Curt Letkeman**

THEREFORE BE IT RESOLVED THAT the application for conditional use order file No. A-01-2019 related to lots 1 to 8, Plan 57108 in the SE 8-2-1W located at 210 to 224 Lynnwood Bay NW to allow for single family dwellings in a residential multiple family district be hereby approved without conditions.

**DEFEATED.****RESOLUTION NO: 95-2019****Moved by: Jordan Siemens****Seconded by: Curt Letkeman**

THEREFORE BE IT RESOLVED THAT the application for conditional use order file No. A-01-2019 related to lots 1 to 8, Plan 57108 in the SE 8-2-1W located at 210 to 224 Lynnwood Bay NW to allow for single family dwellings in a residential multiple family district be hereby approved on the condition(s) that the applicant develop the properties in question in keeping with the zoning regulations and that no further variation applications be brought forward by the applicant.

**CARRIED.**



14. Adjournment – 8:00 p.m.

**RESOLUTION NO: 96-2019**

**Moved by: Donna Rosling-Wolters**

**Seconded by: Jordan Siemens**

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, May 14<sup>th</sup>, 2019 at 8:30 p.m. in the Town of Altona Council Chambers.

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Mayor

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C.A.O.