



**TOWN OF ALTONA  
COUNCIL MEETING MINUTES  
Tuesday, February 26<sup>th</sup>, 2019 at 5:30 P.M.  
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, February 26<sup>th</sup>, 2019 at 5:30 p.m.

Present: Mayor Al Friesen, Deputy Mayor Glen Robinson, Councillors: Joel Pankewich, Donna Rosling-Wolters, Harv Schroeder and Jordan Siemens.

Administration: CAO Dan Gagné

Absent: Councillor Curt Letkeman

1. Call to order  
Mayor Al Friesen called the meeting to order at 5:30 p.m.
2. Review of agenda & previous minutes
  - 2.1 Agenda

Deletion:

- 3.1 Rodrigo Bravo @ 5:45 p.m.

Additions:

- 5.1.2 Weed Inspector Appointment
- 5.1.3 Municipal services to 251 3<sup>rd</sup> Street NW

**RESOLUTION NO: 31-2019**

**Moved by: Jordan Siemens**

**Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT the agenda be approved with the above-noted changes.

**CARRIED.**

## 2.2 Previous Minutes

**RESOLUTION NO: 32-2019****Moved by: Glen Robinson****Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of February 12<sup>th</sup>, 2019 be adopted as presented.

**CARRIED.**

## 2.3 Mayor/Council meeting resolution

**RESOLUTION NO: 33-2019****Moved by: Harv Schroeder****Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT Council excuse the absence of Councillor Curt Letkeman from the regular meeting of Council and any public hearings being held on February 26<sup>th</sup>, 2019.

**CARRIED.**

3. Delegations - none

4. Hearings - none

## Committee Reports

5. Works & Operations
  - 5.1 Resolutions
    - 5.1.1 Compost Service Task Force appointments

**RESOLUTION NO: 34-2019**

**Moved by: Glen Robinson**

**Seconded by: Donna Rosling-Wolters**

WHEREAS Council deems it necessary to organize a committee to review the Town of Altona's curbside compost collection services;

NOW THEREFORE BE IT RESOLVED THAT the following appointments be made under the auspices of the Works & Operations Committee until October 31, 2020:

Compost Service Task Force

Curt Letkeman  
Jordan Siemens  
Public Works Manager  
Community Development Officer  
Altona Community Action Network

**CARRIED.**

### 5.1.2 Weed Inspector Appointment

**RESOLUTION NO: 35-2019****Moved by: Glen Robinson****Seconded by: Harv Schroeder**

WHEREAS The Noxious Weeds Act requires every municipality to be responsible for the inspection and enforcement of the noxious weeds in their respective municipalities;

AND WHEREAS The Noxious Weeds Act requires every municipality to appoint by resolution a Municipal Noxious Weed Inspector each year for a term of 12 months;

THEREFORE BE IT RESOLVED THAT Public Works Assistant Simon Gerzen be hereby appointed as the Municipal Noxious Weed Inspector for the period ending March 1, 2020;

AND FURTHER BE IT RESOLVED THAT Administration forward the inspector's name and copy of the appointment to the Provincial Weed Specialist at the Crops Knowledge Centre of Manitoba Agriculture, Food and Rural Development.

**CARRIED.**

### 5.1.3 Municipal Services to 251 3<sup>rd</sup> Street NW

Mayor Friesen abstained from voting citing a conflict of interest due to his involvement with Blue Sky Opportunities.

#### **RESOLUTION NO: 36-2019**

**Moved by: Glen Robinson**

**Seconded by: Donna Rosling-Wolters**

WHEREAS the installation of water and sewer infrastructure is necessary to facilitate the development of the property located at 251 3<sup>rd</sup> Street NW;

NOW THEREFORE BE IT RESOLVED THAT the Water and Sewer Utility Capital Budget within the draft 2019 Financial Plan include an allocation for the expenditures associated with the installation of water and sewer infrastructure necessary to service the property at 251 3<sup>rd</sup> Street NW as reviewed and recommended by Committee of the Whole.

**CARRIED.**

5.2 Shared Services – no report

5.3 Red River Basin Commission – no report

5.4 Pembina Valley Water Coop

Mayor Friesen reported that former Councillor Tim Fast provided a brief report from the Annual General Meeting. Many projects are on the go and the auditors reported that all is well.

5.5 Altona Police Board

Councillor Schroeder reported on a media release on February 22<sup>nd</sup> about the Drager DrugTest 5000 device. The next meeting is scheduled for April 18<sup>th</sup>.

5.5.1 January 2019 Altona Police Service Report

5.6 Compost Service Task Force

Councillor Siemens reported on a recent visit to EnviroClean Landfill Solutions in Morden. While there is some potential in the processing of compost and available capacity, there is room for improvement in the quality of inputs. C.A.O. Dan Gagné reported on the subsequent visit to the Morden Co-op Food Store and how they are participating in the program.

- 6. Community & Social Development
  - 6.1 Resolutions
    - 6.1.1 Millennium Exhibition Centre Agreements & Policies

**RESOLUTION NO: 37-2019**

**Moved by: Joel Pankewich**

**Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the updated 2019 Millennium Exhibition Centre Rental Agreement, 2019 Rhineland Pioneer Centre Rental Agreement, Millennium Exhibition Centre Operations Policy and Millennium Exhibition Centre Display Policy be approved as reviewed and recommended by Committee of the Whole.

**CARRIED.**

- 6.1.2 Accessibility Committee appointments

**RESOLUTION NO: 38-2019**

**Moved by: Joel Pankewich**

**Seconded by: Jordan Siemens**

WHEREAS Council deems it necessary to organize a committee to review and implement the Town of Altona's Accessibility Plan;

NOW THEREFORE BE IT RESOLVED THAT the following appointments be made under the auspices of the Community and Social Development Committee until October 31, 2020:

Accessibility Committee

Joel Pankewich  
 Wendy Friesen  
 Elaine Turnbull  
 Amy Pankewich  
 Public Works Manager  
 Community Development Officer

**CARRIED.**

#### 6.2 Manitoba Sunflower Festival

Councillor Pankewich reported on the most recent meeting earlier in the day. It appears that Teresa Figurski will assume the position of Chair. Items discussed included sponsorships, the parade coordinator position, the People's Choice and Miss Congeniality positions will not be part of this year's Sunflower Queen pageant and the sunflower field will be sponsored by Green Valley Equipment.

#### 6.3 South Central Regional Library

Councillor Siemens reported that at a recent meeting low reserve balances were discussed and a potential big project in Manitou. The next Board meeting will take place in the Altona Council Chambers on March 21<sup>st</sup>.

#### 6.4 Altona & District Health Care Centre Inc. – no report

#### 6.5 Southern Health Altona & Area Stakeholders Group

Mayor Friesen reported that he has asked Councillor Schroeder to attend the next meeting in his absence.

#### 6.6 Immigration Coordinating Committee

Councillor Siemens reported that the Immigration, Refugees and Citizenship Canada Rural and Northern Immigration Pilot application is being finalized by SEED Economic Development Officer Stephanie Harris and is expected to be submitted prior to the deadline of March 1<sup>st</sup>.

#### 6.7 Accessibility Committee

Councillor Pankewich reported that he is trying to coordinate the next meeting of the committee. Tuesdays or any evening will probably work best for committee members.

- 7. Finance & Administration
  - 7.1 Resolutions
    - 7.1.1 Accounts Payable

**RESOLUTION NO: 39-2019**

**Moved by: Donna Rosling-Wolters**

**Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the Town of Altona accounts payable cheques #5721 - #5778 in the amount of \$308,977.65 be approved as reviewed and recommended by Committee of the Whole.

**CARRIED.**

7.1.2 Payroll

**RESOLUTION NO: 40-2019**

**Moved by: Donna Rosling-Wolters**

**Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT the Town of Altona approve payroll from January 13 to 26, 2019 in the amount of \$100,722.52 as reviewed and recommended by Committee of the Whole.

**CARRIED.**

7.1.3 By-law 1770/2019 Council remuneration – Second & Third reading

**RESOLUTION NO: 41-2019**

**Moved by: Donna Rosling-Wolters**

**Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT By-law No. 1770/2019 to establish a new Council Remuneration By-law be now given second reading.

**CARRIED.**



**RESOLUTION NO: 42-2019****Moved by: Donna Rosling-Wolters****Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT By-law No. 1770/2019 to establish a new Council Remuneration By-law be now given third reading.

Al Friesen	Yes
Glen Robinson	Yes
Curt Letkeman	Absent
Joel Pankewich	Yes
Donna Rosling-Wolters	Yes
Harv Schroeder	Yes
Jordan Siemens	Yes

**CARRIED.**

7.1.4 By-law 1771/2019 Water and Sewer Rates – Second & Third reading

**RESOLUTION NO: 43-2019****Moved by: Donna Rosling-Wolters****Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT By-Law No. 1771/2019 to amend the Water and Sewer Rates By-law No. 1753/2016 be now given second reading.

**CARRIED.****RESOLUTION NO: 44-2019****Moved by: Donna Rosling-Wolters****Seconded by: Jordan Siemens**

THEREFORE BE IT RESOLVED THAT By-Law No. 1771/2019 to amend the Water and Sewer Rates By-law No. 1753/2016 be now given third reading.

Al Friesen	Yes
Glen Robinson	Yes
Curt Letkeman	Absent
Joel Pankewich	Yes
Donna Rosling-Wolters	Yes
Harv Schroeder	Yes
Jordan Siemens	Yes

**CARRIED.**

#### 7.1.5 2019 Financial Plan Public Hearing Date

**RESOLUTION NO: 45-2019****Moved by: Donna Rosling-Wolters****Seconded by: Harv Schroeder**

WHEREAS section 162 (2) of The Municipal Act states "Before adopting the Financial Plan, Council must give public notice and hold a public hearing in respect of the plan";

AND WHEREAS public notice has been given in accordance with section 420 (1) (a) and (b) of The Municipal Act;

NOW THEREFORE BE IT RESOLVED THAT Town of Altona Council agrees to hold a public hearing to present the 2019 Financial Plan for the Town of Altona on Tuesday, March 26, 2019 at 6:00 pm in the Council Chambers of the Altona Civic Centre as reviewed and recommended by Committee of the Whole.

**CARRIED.**

#### 7.1.6 Altona Minor Hockey Grant

**RESOLUTION NO: 46-2019****Moved by: Donna Rosling-Wolters****Seconded by: Jordan Siemens**

THEREFORE BE IT RESOLVED THAT Altona Minor Hockey be granted \$350 as reviewed and recommended by the Committee of the Whole.

**CARRIED.**

#### 7.1.7 Team Bergman Grant

**RESOLUTION NO: 47-2019****Moved by: Donna Rosling-Wolters****Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT Team Bergman be granted \$250 as reviewed and recommended by the Committee of the Whole.

**CARRIED.**

#### 8. Planning – no report

9. Other Committee Reports

9.1 Resolutions – none

9.2 Altona Community Development Corporation

9.2.1 ACDC Mandate Report

Council members discussed the implications of the recommended changes. C.A.O. Dan Gagné indicated that a review with the Town's solicitor is in order prior to bringing implementation recommendations to Council for consideration.

9.3 Altona & District Chamber of Commerce

Councillor Pankewich reported on the Wonder Shows event and the discussion about not allowing outside food trucks during the event to provide an opportunity for more business for local food service establishments. The Annual Awards Banquet is on April 18, 2019. Council members held a discussion on the Chamber's role.

9.4 Central Manitoba Tourism

Mayor Friesen reported that the Annual General Meeting will be held in Plum Coulee on March 11<sup>th</sup>.

9.5 Community Futures Triple R

Mayor Friesen reported that the next meeting is in Morris on March 11<sup>th</sup>.

9.6 RPGA Planning District – no report

9.7 Supporting Entrepreneurs through Economic Development (SEED)

Councillor Donna Rosling-Wolters reported on the last meeting held on February 19<sup>th</sup>. A future meeting is planned to meet with a group of SEED Ambassadors to review their role and responsibilities.

9.8 Pembina Valley Reeves And Mayors (PVRAM)

The group is trying to open discussions with Caroline Ryan of Manitoba Housing.

10. General Correspondence - none

11. New business

12. Unfinished business

12.1 Altona & Area Family Resource Centre Board appointee request  
Mayor Friesen recalled the request from the delegation at the last meeting. Council members agreed to table this request until the Community Development Officer position is filled.

13. In-Camera – not required

14. Adjournment – 6:20 p.m.

**RESOLUTION NO: 48-2019**

**Moved by: Harv Schroeder**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, March 12<sup>th</sup>, 2019 at 5:30 p.m. in the Town of Altona Council Chambers.

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Mayor

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C.A.O.