



**TOWN OF ALTONA  
COUNCIL MEETING MINUTES  
Tuesday, January 22<sup>nd</sup>, 2019 at 5:30 P.M.  
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, January 22<sup>nd</sup>, 2019 at 5:30 p.m.

Present: Mayor Al Friesen, Deputy Mayor Glen Robinson, Councillors: Curt Letkeman, Joel Pankewich, Donna Rosling-Wolters and Jordan Siemens.

Administration: CAO Dan Gagné

Absent: Councillor Harv Schroeder

1. Call to order  
Mayor Al Friesen called the meeting to order at 5:30 p.m.
2. Review of agenda & previous minutes
  - 2.1 Agenda

Additions:

11.1 AMM Executive visit on January 30th

**RESOLUTION NO: 10-2019**

**Moved by: Curt Letkeman**

**Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT the agenda be approved with the above-noted addition.

**CARRIED.**

## 2.2 Previous Minutes

### **RESOLUTION NO: 11-2019**

**Moved by: Donna Rosling-Wolters**

**Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of January 8<sup>th</sup>, 2019 be adopted as presented.

**CARRIED.**

## 2.3 Mayor/Council meeting resolution

### **RESOLUTION NO: 12-2019**

**Moved by: Joel Pankewich**

**Seconded by: Jordan Siemens**

THEREFORE BE IT RESOLVED THAT Council excuse the absence of Councillor Harv Schroeder from the regular meeting of Council and any public hearings being held on January 22<sup>nd</sup>, 2019.

**CARRIED.**

3. Delegations – none

4. Hearings – none

## **Committee Reports**

5. Works & Operations

5.1 Resolutions – none

5.2 Shared Services – no report

5.3 Lower Red River Valley Water Commission – no report

5.4 Pembina Valley Water Coop – no report

5.5 Altona Police Board

5.5.1 December 2018 Altona Police Service Report

6. Community & Social Development

6.1 Resolutions – none

6.2 Manitoba Sunflower Festival

Councillor Pankewich reported that he attended a committee meeting earlier in the day. A pancake breakfast fundraiser will be held during the Winter Carnival. Discussions continue on the local business coupon

brochure that will be circulated during the Festival. A sub-committee was formed to determine if there is a need to have additional winners (People's Choice and Miss Congeniality) beyond the Queen and two Princesses. The search for a new Festival chair is ongoing.

### 6.3 South Central Regional Library

Councillor Siemens reported that the organization has less than \$30,000 in the bank to get through February highlighting the need for funding from member municipalities early in the year. Appointments were made to the Executive and Personnel committees. A pilot project using the Square point of sale device for payment of fees is underway. The Mango program will not be offered this year due to budget cuts. Signage for the Altona Library being looked into by a sub-committee of the Golden West Condo Board.

### 6.4 Altona & District Health Care Centre Inc. – no report

### 6.5 Southern Health Altona & Area Stakeholders Group – no report

### 6.6 Immigration Coordinating Committee

Councillor Siemens reported on the meeting held on January 16<sup>th</sup>. Regional Connections reported on a successful Taste of the Holidays event. Transportation is still one of the primary issues faced by newcomers and committee members discussed how the CARE Handivan may be part of a solution. The Pembina Valley Local Immigration Partnership will be forming working groups to address three strategic priorities identified in its strategic plan. Tina Barkman reported that Friesens will again be preparing for a recruitment trip to another country to hire employees.

## 7. Finance & Administration

### 7.1 Resolutions

#### 7.1.1 Accounts Payable/Payroll

### **RESOLUTION NO: 13-2019**

**Moved by: Curt Letkeman**

**Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the Town of Altona approve accounts payable cheques #5569 to #5609 and Payroll from December 2<sup>nd</sup> – December 29<sup>th</sup>, 2018 as reviewed and recommended by Committee of the Whole.

**CARRIED.**

### 7.1.2 Council remuneration

**RESOLUTION NO: 14-2019****Moved by: Curt Letkeman****Seconded by: Al Friesen**

THEREFORE BE IT RESOLVED THAT effective January 1, 2019, the total annual compensation for members of Council for their attendance at all meetings (i.e, regular, special and public hearings) involving all of Council and performing their regular duties in connection with the carrying on of the business and affairs of the Town within the corporate boundaries of Altona be as follows:

- a) for the Mayor - \$16,500
- b) for the Deputy Mayor - \$13,400
- c) for all other Councillors - \$12,000

**CARRIED.**

### 7.1.3 By-law 1768/2019 Procedural By-law – Second reading

**RESOLUTION NO: 15-2019****Moved by: Curt Letkeman****Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT By-law No. 1768/2019 to establish a new Procedural By-law be now given second reading.

**CARRIED.**

## 7.1.4 By-law 1768/2019 Procedural By-law – Third reading

**RESOLUTION NO: 16-2019****Moved by: Curt Letkeman****Seconded by: Jordan Siemens**

THEREFORE BE IT RESOLVED THAT By-law No. 1768/2019 to establish a new Procedural By-law be now given third reading.

Al Friesen	Yes
Glen Robinson	Yes
Curt Letkeman	Yes
Joel Pankewich	Yes
Donna Rosling-Wolters	Yes
Harv Schroeder	Absent
Jordan Siemens	Yes

**CARRIED.**

## 7.1.5 By-law 1769/2019 Organizational By-law – Second reading

Prior to second reading, Councillor Siemens proposed revisions to the by-law.

**RESOLUTION NO: 17-2019****Moved by: Jordan Siemens****Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT Sections 4.3 and 4.5 of By-law 1769/2019 Organizational By-law be revised prior to second reading as follows:

4.3 Each Standing Committee, except for the Executive Committee, shall be composed of all members of Council. The Executive Committee shall be composed of the Mayor and the Chair of each of the three other Standing Committees.

4.5 At the first regular Council meeting in each year, the Council must consider the recommendations for appointments to other bodies of Council submitted by the Mayor. All appointments to other bodies of Council, including the naming of a Standing Committee Chair and alternate Chair must be approved by resolution of Council.

**CARRIED.**

**RESOLUTION NO: 18-2019****Moved by: Curt Letkeman****Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT By-law No. 1769/2019 to establish a new Organizational By-law be now given second reading, as amended.

**CARRIED.**

## 7.1.6 By-law 1769/2019 Organizational By-law – Third reading

**RESOLUTION NO: 19-2019****Moved by: Curt Letkeman****Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT By-law No. 1769/2019 to establish a new Organizational By-law be now given third reading.

Al Friesen	Yes
Glen Robinson	Yes
Curt Letkeman	Yes
Joel Pankewich	Yes
Donna Rosling-Wolters	Yes
Harv Schroeder	Absent
Jordan Siemens	Yes

**CARRIED.**

## 8. Planning – no report

8.1 Subdivision File No. 4400-18-7811

## 9. Other Committee Reports

9.1 Resolutions – none

9.2 Altona Community Development Corporation

Mayor Friesen reported that due absences and a lack of quorum for the meeting held on January 15<sup>th</sup>, no discussions or decisions were made on ACDC's mandate.

9.3 Altona &amp; District Chamber of Commerce

Councillor Pankewich reported that a meeting was held last week. A lunch and learn will be held at Chicken Chef on January 31<sup>st</sup>. The Annual General Meeting will be held on February 11<sup>th</sup> and the Annual Awards

Gala date has yet to be finalized due to a conflict with the Winkler Chamber of Commerce gala.

#### 9.4 Central Manitoba Tourism

Mayor Friesen reported that Council may wish to arrange a presentation at a future meeting.

##### 9.4.1 January 14, 2019 meeting report

#### 9.5 Community Futures Triple R

Mayor Al Friesen reported that he attended a meeting held in Ste. Agathe last night. A written report was submitted and will be included in the next meeting package.

#### 9.6 RPGA Planning District

Deputy Mayor Robinson reported that at the last meeting on January 9<sup>th</sup> there were two public hearings for amendments to the RPGA Development Plan. The first for an expansion of the industrial park west of Plum Coulee and the second for an expansion of a residential cluster in Altberghal.

#### 9.7 Supporting Entrepreneurs through Economic Development (SEED)

Councillor Rosling-Wolters reported that the Board met last week and discussed a revision to the description of the SEED ambassador role. A shortlist of possible candidates was created and the EDO Stephanie Harris will be approaching those on the list. SEED will make a presentation to Chamber members at the Annual General Meeting on February 11<sup>th</sup>. SEED Board members also discussed the recent meeting between SEED, the Chamber of Commerce and ACDC.

#### 9.8 Pembina Valley Reeves And Mayors (PVRAM)

Mayor Friesen reported on a meeting between Mayor Harder and Reeve Wiebe to discuss the possibility of a regional affordable housing organization for the Pembina Valley area. The idea is still preliminary but all agreed to keep the lines of communication open with the Province to ensure local municipalities have a voice.

10. General Correspondence - none

11. New business

### 11.1 AMM Executive visit on January 30<sup>th</sup>

Mayor Friesen opened discussions on what issues should be discussed with the AMM Executive. Council members identified the Plum Coulee policing contract and the FleetNET radio replacement project. Mayor Friesen and CAO Dan Gagné to discuss other topics.

12. Unfinished business – none.
13. In-Camera – not required.
14. Adjournment – 6:10 p.m.

### **RESOLUTION NO: 20-2019**

**Moved by: Glen Robinson**

**Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, February 12<sup>th</sup>, 2019 at 5:30 p.m. in the Town of Altona Council Chambers.

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Mayor

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C.A.O.