



**TOWN OF ALTONA
COUNCIL MEETING MINUTES
Tuesday, December 18th, 2018 at 5:30 P.M.
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, December 18th, 2018 at 5:30 p.m.

Present: Mayor Al Friesen, Councillors: Glen Robinson, Harv Schroeder, Joel Pankewich, Curt Letkeman, Donna Rosling-Wolters and Jordan Siemens.

Administration: Dan Gagné

Absent: Assistant CAO Delores Loewen

Delegation: Pembina Valley Humane Society – Holly Thorne and Tyler Froebe

1. Call to order
Mayor Al Friesen called the meeting to order at 5:30 p.m.
2. Review of agenda & previous minutes
 - 2.1 Agenda

RESOLUTION NO: 254-2018

Moved by: Donna Rosling-Wolters

Seconded by: Jordan Siemens

THEREFORE BE IT RESOLVED THAT the agenda be approved as presented.

CARRIED.

2.2 Previous Minutes

Councillor Siemens noted a correction to a reference to the Altona Rhineland Fire Department.

RESOLUTION NO: 255-2018

Moved by: Harv Schroeder

Seconded by: Joel Pankewich

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of December 4th, 2018 be adopted with the above noted correction.

CARRIED.

3. Delegations

3.1 Pembina Valley Humane Society at 5:45 p.m.
See later in the minutes.

4. Hearings – none

Committee Reports

5. Works & Operations

5.1 Resolutions – none

5.2 Shared Services – no report

5.3 Lower Red River Valley Water Commission

Councillor Letkeman confirmed that former Mayor Melvin Klassen was appointed to the Commission by the Province of Manitoba.

5.4 Pembina Valley Water Coop

Councillor Letkeman reported that the Pembina Valley Water Coop is active in working with its counterparts in the United States on sustainable water treatment initiatives.

5.5 Altona Police Board

Councillors discussed the status of the Plum Coulee policing agreement since the agreement requires a minimum of 12 months' notice to withdraw from the agreement. C.A.O. Dan Gagné reported that in discussions with his counterpart with the Municipality of Rhineland, a reduction in the required notice would not be necessary as the agreement would simply lapse at the end of 2019. Depending on changes in legislation and funding, the Town and the Municipality would be able to negotiate a new agreement for 2020.

5.5.1 Altona Police Service Monthly Report

6. Community & Social Development

6.1 Resolutions – none

6.2 Manitoba Sunflower Festival

Councillor Pankewich reported on discussions at the most recent December 11th meeting. Efforts continue to bridge the gap in traffic generated between Centennial Park and the downtown business district during Festival weekend to entice businesses to support the Festival. The Festival Committee is in discussions with the Chamber of Commerce to take on the coupon book idea in 2019. The committee is planning a fundraiser social in 2019. The potential of additional funding from the Town of Altona was also discussed.

6.3 South Central Regional Library

6.3.1 South Central Regional Library December 11th, 2018 meeting minutes

Councillor Siemens reported the following:

Financial Highlights

- Wages/Salary/Benefits increases: benefits added for the first time for full-time employees, minimum wage increases, anniversary increases, more hours allocated to cataloguing.
- Savings strategies
 - Closing long weekend Saturdays.
 - User fees going up for non-residents (library cards & proctoring exams).
 - Library programming sponsorships by businesses.
- Reserve depleted over previous years from \$150,000 to \$50,000 – must last until Provincial Grant in June.
- 2019 Budget
 - Increase of ~\$35,000 over 2018, about \$30,000 of which is to Salaries/Wages/Benefits.
 - Assessment increase of \$1/resident to \$13.17/resident for urban municipalities.
 - Assessment increase from \$8.50/resident to \$10.25/resident for rural municipalities.

Operational Highlights

- Closing long weekend Saturdays in 2019.

Action Items for Council

- Budget for 2019 assessment increase of \$4,212.

6.4 Altona & District Health Care Centre Inc. – no report

6.4.1 Camp Bridges request

For information only.

6.5 Altona & Area Southern Health Stakeholders Group

6.5.1 Southern Health Stakeholders December 13, 2018 meeting notes

Mayor Friesen reviewed the submitted notes.

6.6 Immigration Coordinating Committee – no report

3. Delegations

3.1 Pembina Valley Humane Society

Mayor Friesen welcomed Holly Thorne and Tyler Froebe to the meeting. Ms. Thorne and Mr. Froebe reviewed the services provided and the Society's 2018 accomplishments including events and sponsorships, expanded training opportunities, expanded revenue generating capacity, increased community connections and education and low-cost spay and neuter program. Their 2019 goals included continued training and education opportunities, expanded retail sales opportunities, increasing monthly donors and addressing fixed asset issues. The Town of Altona accounts for 13.9% of animals surrendered to the Society in the period of 2014 to 2018. The Society is requesting a \$1,500 grant in 2019. Total budgeted grant revenues are \$21,000 and total revenues are approximately \$160,000.

- 7. Finance & Administration
 - 7.1 Resolutions
 - 7.1.1 Accounts Payable/Payroll

RESOLUTION NO: 256-2018**Moved by: Curt Letkeman****Seconded by: Glen Robinson**

THEREFORE BE IT RESOLVED THAT the Town of Altona approve accounts payable cheques #5342 to #5489 and Payroll and Indemnities from November 4th to 17th, 2018 as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.2 Ginew Cultural Group

RESOLUTION NO: 257-2018**Moved by: Curt Letkeman****Seconded by: Jordan Siemens**

THEREFORE BE IT RESOLVED THAT the donation request of \$300.00 by the Ginew Cultural Group be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.3 Business Tax Cancellation – Dynasty Jewellery

RESOLUTION NO: 258-2018**Moved by: Curt Letkeman****Seconded by: Donna Rosling-Wolters**

WHEREAS the following business has closed in the Town of Altona;

NOW THEREFORE BE IT RESOLVED THAT the following Business Tax cancellation be approved as reviewed and recommended by Committee of the Whole.

<u>Roll #</u>	<u>Business Name</u>	<u>Reason & Amount to be Cancelled</u>
B2900.003	Dynasty Jewellery	Business closed in the Altona Mall in 2018. Cancel 2018 Business Tax of \$42.00 and interest of \$3.25

CARRIED.

7.1.4 November 2018 Financial Statement

RESOLUTION NO: 259-2018**Moved by: Curt Letkeman****Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT the financial statement for November 2018 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.5 Tax Sale – Set Designated Year & Tax Sale Date

RESOLUTION NO: 260-2018**Moved by: Curt Letkeman****Seconded by: Joel Pankewich**

WHEREAS there are properties in tax arrears for 2017;

AND WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

NOW THEREFORE BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2018 (meaning all properties with outstanding taxes from the year 2017 or prior);

AND BE IT FURTHER RESOLVED THAT in accordance with Section 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the 2019 tax sale plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97.

AND BE IT FURTHER RESOLVED THAT the 2019 tax sale be held December 4, 2019 at 10:00 am at the Town of Altona Council Chambers.

CARRIED.

8. Planning – no report

9. Other Committee Reports
 - 9.1 Resolutions – none
 - 9.2 Altona Community Development Corporation
Mayor Friesen confirmed a meeting will be held on December 20th between representatives of the Altona & District Chamber of Commerce, SEED and Council to clarify roles.
 - 9.3 Altona & District Chamber of Commerce – no report
 - 9.4 Central Manitoba Tourism
 - 9.4.1 Central Manitoba Tourism report and Vice Chair report
 - 9.4.2 Regional Promotion of your Community
 - 9.4.3 Cast Your Net Widely
 - 9.5 Community Futures Triple R – no report
 - 9.6 RPGA Planning District
Councillor Robinson reported that much of the discussion was focused on whether to proceed with a development plan review or a zoning by-law review.
 - 9.7 Supporting Entrepreneurs through Economic Development (SEED)
Councillor Rosling-Wolters reported that the Board reviewed information collected by the Economic Development Officer during meetings with local businesses. The Board is gathering data to potentially identify local business opportunities.
 - 9.8 Pembina Valley Reeves and Mayors (PVRAM) – no report
10. General Correspondence
 - 10.1 AMM Member Advisory – Bill 19 – The Planning Amendment Act
For information only.
 - 10.2 AMM Meeting with Premier Brian Pallister & Members of the Provincial Cabinet
For information only.
 - 10.3 Blue Sky Opportunities
For information only.
11. New business
 - 11.1 Invitation from Her Honour the Honourable Janice Filmon

12. Unfinished business – none
13. In-Camera – none required
14. Adjournment – 8:09 p.m.

RESOLUTION NO: 261-2018

Moved by: Glen Robinson

Seconded by: Donna Rosling-Wolters

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, January 8th, 2019 at 5:30 p.m. in the Town of Altona Council Chambers.

Mayor

C.A.O.