



**TOWN OF ALTONA
COUNCIL MEETING MINUTES
Tuesday, December 4th, 2018 at 5:30 P.M.
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, December 4th, 2018 at 5:30 p.m.

Present: Mayor Al Friesen, Councillors: Glen Robinson, Harv Schroeder, Joel Pankewich, Curt Letkeman, Donna Rosling-Wolters and Jordan Siemens.

Administration: Dan Gagné

Absent: Assistant CAO Delores Loewen

1. Call to order
Mayor Al Friesen called the meeting to order at 5:45 p.m.
2. Review of agenda & previous minutes
 - 2.1 Agenda

Addition:

13.1 Personnel, legal and preliminary matters

Deletion:

3.1 Rhineland CARE at 5:45 p.m.

6.2 Rhineland CARE

RESOLUTION NO: 244-2018

Moved by: Donna Rosling-Wolters

Seconded by: Curt Letkeman

THEREFORE BE IT RESOLVED THAT the agenda be approved as amended.

CARRIED.

2.2 Previous Minutes

RESOLUTION NO: 245-2018

Moved by: Joel Pankewich

Seconded by: Glen Robinson

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of November 13th, 2018 be adopted as circulated.

CARRIED.

3. Delegations – none

4. Hearings – none

Committee Reports

5. Works & Operations

5.1 Resolutions – none

5.2 Shared Services

Councillor Robinson reported on potential discussions with Manitoba Sustainable Development and the Town's solicitor regarding the Altona Drain issue. Rhineland Municipality representatives were informed of the Town's appointment of Council members to a Tax Sharing Committee to continue those discussions. A discrepancy in the calculation of the Fringe Area tax sharing amount was brought to light and has been corrected beginning in 2018. The request for a contribution from Rhineland Municipality for the Altona Rhineland Fire Department's Christmas gift/dinner was discussed and will be brought back to the Rhineland Council.

5.3 Lower Red River Valley Water Commission – no report

5.4 Pembina Valley Water Coop

Councillor Letkeman confirmed he was asked to be the Board's Treasurer.

5.5 Altona Police Board

Councillor Schroeder reported that at the most recent meeting on November 29th the draft 2019 budget was reviewed and approved by the Board. A delegation will present the budget at a future Council meeting. The saliva testing equipment purchase approved by Council earlier this year was not completed because the federal funding is still not in place.

In anticipation of the change in the provincial emergency communications network, the Police Chief reported that 14 new radio units would be required at an approximate cost of \$5,000 each.

6. Community & Social Development

6.1 Resolutions

6.1.1 South Central Regional Library Board appointment

RESOLUTION NO: 246-2018

Moved by: Joel Pankewich

Seconded by: Jordan Siemens

WHEREAS the Public Libraries Act requires the citizen representative from each community to be appointed every two years;

AND WHEREAS Norma Thiessen has agreed to let her name stand;

THEREFORE BE IT RESOLVED THAT Norma Thiessen be re-appointed as the Town of Altona Citizen Representative on the South Central Regional Library Board until October 31st, 2020 as reviewed and recommended by Committee of the Whole.

CARRIED.

6.2 Manitoba Sunflower Festival

6.2.1 Manitoba Sunflower Festival 2018 wrap-up meeting

Councillor Pankewich reported that the 2019 budget was discussed. The committee is carrying a negative bank balance due to unpaid sponsorships. The committee is challenged with businesses not seeing value in sponsoring the festival. Discussions with the Chamber of Commerce were suggested to obtain feedback from members to see what changes are possible to gain more support. A review of the committee's finances led to the decision to hold a fundraising event in 2019. Committee members agreed that a social media presence needs to be established well in advance of the festival. The idea for a location within the Town for a photo opportunity with sunflowers is being explored.

6.3 South Central Regional Library

6.3.1 South Central Regional Library meeting minutes

Councillor Siemens reported there were no surprises in the financials at the November meeting. Employee benefits are being extended to staff that

are more in line with what municipal employees receive. The Board and staff are looking to secure business sponsorships for library events.

6.4 Altona & District Health Care Centre Inc.

Councillor Robinson reported a board meeting was held earlier in the day. Artan Fetahu will be leaving his position effective February 1st, 2019 and will be replaced by Connie Friesen. X-ray viewers were removed and wall repairs will need to be budgeted for in 2019. The proposed lease agreement between the Board and the Clinic practice was reviewed and additional changes were discussed. Artan and Connie will take the current draft to the physicians for review. Marlo Friesen announced that the Altona Hospital will be making improvements prior to March 31st. The hospital continues to actively recruit for nurses and aides.

6.5 Immigration Coordinating Committee – no report

7. Finance & Administration

7.1 Resolutions

7.1.1 Accounts Payable/Payroll

RESOLUTION NO: 247-2018

Moved by: Curt Letkeman

Seconded by: Glen Robinson

THEREFORE BE IT RESOLVED THAT the Town of Altona approve accounts payable cheques #5308 - #5341 and Payroll and Indemnities from October 7th to November 3rd, 2018 as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.2 2019 Interim Budget

RESOLUTION NO: 248-2018

Moved by: Curt Letkeman

Seconded by: Harv Schroeder

WHEREAS in accordance with Section 163 of The Municipal Act, the Council of the Town of Altona has prepared estimates of all operating and capital expenditures of the Town for the period from January 1, 2019 until adoption of the annual financial plan;

THEREFORE BE IT RESOLVED THAT the following interim operating budget be hereby approved as reviewed and recommended by the Committee of the Whole.

Operating requirements

General Government Services	400,000
Protective Services	800,000
Transportation Services	475,000
Environmental Health Services	350,000
Public Health and Welfare Services	75,000
Environmental Development Services	30,000
Economic Development Services	250,000
Recreation and Cultural Services	725,000
Fiscal Services	1,000,000
Total	4,105,000

Capital requirements

Borne by Operating	600,000
Borne by Reserves	600,000
Total	1,200,000
	CARRIED.

7.1.3 Line of Credit Renewal at Access Credit Union

RESOLUTION NO: 249-2018

Moved by: Curt Letkeman

Seconded by: Joel Pankewich

WHEREAS Section 173(1) of The Municipal Act of Manitoba states:

“A council may by resolution borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year.”;

AND WHEREAS the Town of Altona has collected in excess of \$8,000,000 in taxes and grants in lieu of taxes in 2018;

AND WHEREAS the Council of the Town of Altona deems it necessary to borrow the sum of up to \$1,500,000 for the current operating year of 2019 until such a time as Taxes levied therefore are collected;

AND WHEREAS the amounts (if any) borrowed and outstanding for the purpose and amount hereby authorized to be borrowed and the amounts (if any) borrowed by any School Division during the present year for current purposes in anticipation of school tax monies to be received by it from the Town of Altona do not exceed the total amount of the taxes collected and grants in lieu of taxes received;

NOW THEREFORE BE IT RESOLVED THAT the Mayor and Manager of Finance of the Town of Altona be hereby authorized to borrow from the Access Credit Union Limited the sum of \$1,500,000 for the purpose aforesaid and to pay and agree to pay interest thereon, either in advance or at maturity or as agreed upon between the Town of Altona and the Access Credit Union Limited, at the rate of interest applicable as specified by the Access Credit Union Limited;

AND THAT the Mayor and Manager of Finance of the Town of Altona be and they are hereby authorized on behalf of the Council of the Town of Altona to execute under the seal of the Town of Altona a promissory note or notes in favour of the Access Credit Union Limited for the amount of the said loan with interest as aforesaid, payable on demand;

AND THAT the Town of Altona hereby mortgages, assigns, transfers, pledges and hypothecates to the said Access Credit Union Limited the taxes of the Town of Altona for the present year for Municipal, School or Municipal Commissioner purposes as additional security for the repayment of the amount so borrowed for any such purposes;

AND THAT the Town of Altona shall deposit said taxes with the Access Credit Union Limited as collected for payment of the amount so borrowed, but the Access Credit Union Limited shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid;

AND THAT the amount so borrowed and interest thereon shall be payable within the current year;

AND THAT the Mayor and Manager of Finance are hereby authorized to give to the Access Credit Union Limited in the name, on behalf of and under the seal of the Town of Altona as security for the monies so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Town of Altona for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Access Credit Union Limited as security for the said loan and interest thereof and are charged as a first charge with repayment of such loan and interest, or a clause to like effect, and that said taxes shall be deposited forthwith on being collected in the Access Credit Union Limited to the credit of the Town of Altona as collateral security for said advance.

CARRIED.

8. Planning

8.1 Bill 19 – The Planning Amendment Act

For information only.

9. Other Committee Reports

9.1 Resolutions – none

9.2 Altona Community Development Corporation

Mayor Friesen was appointed interim Chair. Mandate discussions will be held jointly with the Altona & District Chamber of Commerce, SEED and Council.

9.3 Altona & District Chamber of Commerce

9.3.1 Altona & District Chamber of Commerce meeting minutes

Councillor Pankewich reported that discussions focused on potential changes to member rates. There is a need for clarification of the role each entity plays in the community (i.e., Chamber, SEED, ACDC). The Chamber Manager and President recently met with the Town's CAO and discussed procurement opportunities and how these can be communicated to Chamber members.

9.4 Central Manitoba Tourism

Councillor Pankewich reported that he was unable to attend the last meeting. Perhaps sending the Community Development Officer may be more valuable for the Town and the Board.

9.5 Community Futures Triple R

Mayor Friesen reported that he attended a meeting in La Broquerie earlier this week. He will continue to attend to determine if the Town should continue sending a representative.

9.6 RPGA Planning District – no report

9.7 Supporting Entrepreneurs through Economic Development (SEED)
Nothing more to report in light of delegation presentation at Committee of the Whole earlier in the day.

9.8 Pembina Valley Reeves and Mayors (PVRAM)

Councillor Friesen reported that the meeting focused on the regional affordable housing model. While affordable housing is currently not a municipal issue it will likely become one. The PVRAM group believes it will be wise to keep engaged with the province on this issue to ensure local municipalities take part in planning the solution.

10. General Correspondence

10.1 Minister of Municipal Relations

For information only.

10.2 Boundary Trails Health Centre

For information only.

10.3 Premier Brian Pallister

For information only.

11. New business

11.1 FCM attendance

RESOLUTION NO: 250-2018

Moved by: Glen Robinson

Seconded by: Joel Pankewich

THEREFORE BE IT RESOLVED THAT the draft 2019 Financial Plan include an allocation for the expenditures associated with the attendance of the 2019 FCM Annual Conference in Quebec City by Councillors Curt Letkeman and Jordan Siemens.

CARRIED.

12. Unfinished business – none
13. In-Camera
 - 13.1 Personnel, legal and preliminary matters

RESOLUTION NO: 251-2018**Moved by: Joel Pankewich****Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT this meeting recess to In-Camera to discuss personnel matters, unresolved legal matters and preliminary discussions on matters that if discussed in public could affect the Town's ability to carry it out and personnel matters.

CARRIED.**RESOLUTION NO: 252-2018****Moved by: Glen Robinson****Seconded by: Harv Schroeder**

THEREFORE BE IT RESOLVED THAT this meeting reconvenes from In-Camera.

CARRIED.

14. Adjournment – 8:09 p.m.

RESOLUTION NO: 253-2018**Moved by: Jordan Siemens****Seconded by: Joel Pankewich**

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, December 18th, 2018 at 5:30 p.m. in the Town of Altona Council Chambers.

Mayor

C.A.O.