



**TOWN OF ALTONA
COUNCIL MEETING MINUTES
Tuesday, July 17th, 2018 at 5:30 P.M.
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, July 17th, 2018 at 5:30 p.m.

Present: Mayor Melvin Klassen, Deputy Mayor Al Friesen, Councillors: Tim Fast, Glen Robinson, Terry Wiebe and Ann Kroeker.

Administration: Dan Gagné and Delores Loewen.

Absent: Donna Rosling-Wolters

1. Call to order
Mayor Melvin Klassen called the meeting to order at the appointed time.
2. Review of agenda & previous minutes:
 - 5.1.1 SCADA project
 - 5.1.2 10th Avenue NW project
 - 5.1.3 2018 road construction projects
 - 7.1.6 MSTW contract renewal

RESOLUTION NO: 140-2018

Moved by: Tim Fast

Seconded by: Al Friesen

THEREFORE BE IT RESOLVED THAT the agenda be approved with the above noted additions.

CARRIED.

2.2 Previous Minutes – June 26th, 2018

RESOLUTION NO: 141-2018

Moved by: Terry Wiebe

Seconded by: Ann Kroeker

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of June 26th, 2018 be adopted as circulated.

CARRIED.

2.3 Mayor/Council meeting resolution

RESOLUTION NO: 142-2018

Moved by: Glen Robinson

Seconded by: Tim Fast

THEREFORE BE IT RESOLVED THAT Council excuse the absence of Councillor Donna Rosling-Wolters from the regular meeting of Council and any public hearings being held on July 17th, 2018.

CARRIED.

3. Delegations – none.

4. Hearings – none.

Committee Reports

5. Works & Operations

5.1 Resolutions

5.1.1 SCADA project

RESOLUTION NO: 143-2018

Moved by: Glen Robinson

Seconded by: Tim Fast

WHEREAS the 2018 Financial Plan allocated up to \$91,000 for the installation of a monitoring system for the north and south water reservoirs;

WHEREAS the two following proposals were received to complete the work:

- Brian Automation quoted \$66,309.00, plus taxes
- Manco Control Systems quoted \$83,722.28, plus taxes

NOW THEREFORE BE IT RESOLVED THAT the aforementioned capital expenditure is hereby approved;

AND FURTHER BE IT RESOLVED THAT the contract for the installation of a monitoring system for the north and south water reservoirs be awarded to Brian Automation in the amount of \$66,309.00 plus taxes as reviewed and recommended by Committee of the Whole.

CARRIED.

5.1.2 10th Avenue NW project

RESOLUTION NO: 144-2018

Moved by: Glen Robinson

Seconded by: Al Friesen

WHEREAS the 2018 Financial Plan allocated \$320,805, which factored in the approval of a \$100,000 Manitoba Road Improvement Program grant, for street overlays and repairs based on the Town of Altona's priority roads report;

AND WHEREAS J.R. Cousin Consultants, on behalf of the Town of Altona, called for tenders for the partial reconstruction of 10th Avenue NW;

AND WHEREAS two tenders were submitted as follows:

- Borland Construction \$523,945 plus taxes
- Maple Leaf Construction \$539,845 plus taxes

NOW THEREFORE BE IT RESOLVED THAT the tender for the partial reconstruction of 10th Avenue NW not be awarded to any company due to budgetary restrictions as reviewed and recommended by Committee of the Whole.

CARRIED.

5.1.3 2018 road construction projects

RESOLUTION NO: 145-2018**Moved by: Al Friesen****Seconded by: Glen Robinson**

WHEREAS the 2018 Financial Plan allocated \$320,805, which factored in the approval of a \$100,000 Manitoba Road Improvement Program grant, for street overlays and repairs based on the Town of Altona's priority roads report;

AND WHEREAS budgetary restrictions have eliminated the possibility of completing the originally planned 10th Avenue NW project;

AND WHEREAS the Minister of Infrastructure has agreed to negotiate a cost-sharing agreement for the renewal of the provincially-owned section of Main Street;

NOW THEREFORE BE IT RESOLVED THAT subject to approval of the MRIP grant and reallocation to other projects, the Town of Altona proceed with spending up to \$200,000 on the following street repairs, in order of priority:

1. Main Street renewal;
2. 5th Avenue NW; and
3. General crack sealing throughout Altona.

CARRIED.

- 5.2 Shared Services – no report.
- 5.3 Lower Red River Valley Water Commission – no report.
- 5.4 Pembina Valley Water Coop – no report.
- 5.5 Altona Police Board – no report.

6. Community & Social Development
 - 6.1 Resolutions
 - 6.1.1 Street closure request

RESOLUTION NO: 146-2018

Moved by: Tim Fast

Seconded by: Terry Wiebe

THEREFORE BE IT RESOLVED that approval be granted for the temporary street closure of 10th Avenue N.W. from the intersection of 10th Avenue N.W. and 5th Street N.W. to the intersection of 10th Avenue N.W. and 9th Street N.W. from Friday, July 27th, 2018 at 10:00 p.m. to Sunday, July 29th, 2018 at 7:00 p.m. as reviewed and recommended by the Committee of the Whole.

CARRIED.

6.2 Rhineland CARE

Councillor Ann Kroeker reported that the new handi-van fundraising is nearing completion. The final numbers are dependent on the actual dollars received from the sale of the old handi-van. All donors over \$5,000 will be acknowledged, this will include the Town of Altona. The Board is negotiating with Katherina Courts regarding garage space.

6.3 Manitoba Sunflower Festival

Councillor Ann Kroeker reported that there is the normal amount of entries for this year's Festival parade. New Parade Coordinator Patricia Guenther has a number of volunteers to help on Saturday. New Style Catering will be running the Mennonite Food venue this year. Council members were reminded that they are asked to be at the Park by 2:30 p.m. to set up and serve watermelon & roll kuchen on July 29th.

6.4 Council Youth Representative – no report.

6.5 South Central Regional Library

6.5.1 Minutes of June 21st, 2018 Board Meeting

Deputy Mayor Al Friesen reported that the Altona Library will be hosting an open house. Deputy Mayor Al Friesen plans to meet with Board President Marv Plett and Kathy Ching to hold discussions on the letter sent by the Town of Altona regarding library levies.

6.6 Altona & District Health Care Centre Inc. – no report.

6.7 Morden & District Veterinarian Board – no report.

6.8 Altona Curling Club – no report.

6.9 Gallery in the Park Operating Committee

Councillor Ann Kroeker reported that the Gallery in the Park fall exhibit will start as of Friday, August 10th, 2018.

6.10 Altona in Bloom – no report.

6.11 Immigration Coordinating Committee

Mayor Melvin Klassen reported that Mauro Peressini from the Canadian Museum of History was in Altona interviewing Ray Loewen of Build a Village about their work with number of Syrian families. Mr. Peressini hopes to return in September to do some follow up interviews and attend the Town of Altona's Immigration Committee meeting.

7. Finance & Administration

7.1 Resolutions

7.1.1 Accounts Payable/Payroll

RESOLUTION NO: 147-2018

Moved by: Tim Fast

Seconded by: Terry Wiebe

THEREFORE BE IT RSOLVED THAT the Town of Altona approve accounts payable cheques #4584 - #4614 and Payroll and Indemnities from June 3rd – June 16th, 2018 as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.2 Bylaw 1764/2018 – Solid Waste Tipping Fees – Second reading

RESOLUTION NO: 148-2018

Moved by: Tim Fast

Seconded by: Glen Robinson

THEREFORE BE IT RESOLVED THAT By-law No. 1764/2018 to establish new tipping fees at the Altona/Rhineland Waste Disposal Grounds be given second reading.

CARRIED.

7.1.3 Bylaw 1764/2018 – Solid Waste Tipping Fees – Third reading
(recorded vote)

RESOLUTION NO: 149-2018

Moved by: Tim Fast

Seconded by: Glen Robinson

THEREFORE BE IT RESOLVED THAT By-law No. 1764/2018 to establish new tipping fees at the Altona/Rhineland Waste Disposal Grounds be given third reading.

Melvin Klassen	Yes
Terry Wiebe	Yes
Al Friesen	Yes
Tim Fast	Yes
Ann Kroeker	Yes
Glen Robinson	Yes
Donna Rosling-Wolters	Absent

CARRIED Unanimously.

7.1.4 May 2018 Financial Statement

RESOLUTION NO: 150-2018

Moved by: Tim Fast

Seconded by: Glen Robinson

THEREFORE BE IT RESOLVED THAT the financial statement for May 2018 be approved as reviewed and recommended by Committee of the Whole.

CARRIED.

7.1.5 2017 Draft Audited Statement

RESOLUTION NO: 151-2018

Moved by: Tim Fast

Seconded by: Al Friesen

THEREFORE BE IT RESOLVED THAT the Draft Audited Consolidated Financial Statements for the year ended December 31, 2017 be approved as reviewed and recommended by Committee of the Whole.

AND BE IT FURTHER RESOLVED THAT we agree to sign the Representation Letter authorizing The Exchange Chartered Professional Accountants to

proceed with producing the final Audited Consolidated Financial Statements for the year ended December 31, 2017.

CARRIED.

7.1.6 MSTW contract renewal

RESOLUTION NO: 152-2018

Moved by: Tim Fast

Seconded by: Glen Robinson

WHEREAS THE Morden Stanley Thompson Winkler Planning District (MSTW) has administered Part 3 inspections for the Town of Altona since 2016;

AND WHEREAS MSTW has proposed a renewal of the original agreement;

THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer be hereby authorized to endorse a renewal agreement with MSTW to remain in place until December 31, 2020 as reviewed and recommended by Committee of the Whole.

CARRIED.

8. Planning

8.1 RPGA Planning District – Public Hearing Tuesday, July 24th, at the Altona Curling Club

For information only.

8.2 Subdivision approval – File no. 4400-18-7767

RESOLUTION NO: 153-2018

Moved by: Tim Fast

Seconded by: Terry Wiebe

THEREFORE BE IT RESOLVED THAT the proposed Subdivision File No. 4400-18-7767 to subdivide a portion of a lot to be consolidated with an adjacent lot be hereby approved with no conditions as reviewed and recommended by Committee of the Whole.

CARRIED.

9. Other Committee Reports

9.1 Resolutions – none.

- 9.2 Altona Community Development Corporation – no report.
 - 9.3 Altona & District Chamber of Commerce
Deputy Mayor Al Friesen reported that the STEM program is running this week with 20 students registered. The Chamber Board is looking to have Matt Falk come speak at their 2018 Annual Awards Banquet. The Chamber is working on retaining memberships and reaching out to non-members.
 - 9.4 Central Manitoba Tourism – no report.
 - 9.4.1 Manitoba Tourism Education Council Tourism Training Session
 - 9.5 Community Futures Triple R – no report.
 - 9.6 RPGA Planning District – no report.
 - 9.7 Regional Economic Development – no report.
- 10. General Correspondence
 - 10.1 Minister of Infrastructure – Main Street Project
For information only.
 - 10.2 Auditor General of Manitoba
For information only.
 - 10.3 AMM – 2018 AMM Honourary Life Membership Award
Council members congratulated Mayor Melvin Klassen on his nomination.
 - 11. Unfinished business – none.
 - 12. New business – none.
 - 13. In-Camera - not required.
 - 14. Adjournment at 6:15 p.m.

RESOLUTION NO: 154-2018**Moved by: Glen Robinson****Seconded by: Ann Kroeker**

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, August 21st, 2018 at 5:30 p.m. in the Town of Altona Council Chambers.

CARRIED.

Mayor

C.A.O.