



**TOWN OF ALTONA  
COUNCIL MEETING MINUTES  
TUESDAY, March 13<sup>th</sup>, 2018 at 5:30 P.M.  
COUNCIL CHAMBERS IN THE ALTONA CIVIC CENTRE**

Minutes of the Regular Meeting of the Town of Altona Council held on Tuesday, March 13<sup>th</sup>, 2018 at 5:30 p.m.

Present: Mayor Melvin Klassen, Deputy Mayor Al Friesen, Councillors: Tim Fast and Donna Rosling-Wolters. Youth Representative Jayden Friesen-Kehler

Absent: Councillors Terry Wiebe, Ann Kroeker and Glen Robinson.

Administration: Dan Gagné, Public Works Foreman Jeremy Funk and Delores Loewen.

Gallery: Dan Klassen and Art Janz.

1. Call to order – Mayor  
Mayor Melvin Klassen called the meeting to order at the appointed time.
2. Review of agenda & previous minutes:
  - 2.1 Approval of Agenda

**RESOLUTION NO: 41-2018**

**Moved by: Tim Fast**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT the agenda be approved as presented.

**CARRIED.**

- 2.2 Previous Minutes – February 27<sup>th</sup>, 2018

**RESOLUTION NO: 42-2018**

**Moved by: Al Friesen**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT the minutes of the regular meeting of February 27<sup>th</sup>, 2018 be approved with the above noted changes.

**CARRIED.**

2.3 Mayor/Council meeting absence.

**RESOLUTION NO: 43-2018**

**Moved by: Al Friesen**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT Council excuse the absence of Councillors Ann Kroeker, Glen Robinson, and Terry Wiebe from the regular meeting of Council and any public hearings being held on March 13<sup>th</sup>, 2018.

**CARRIED.**

3. Delegations – none.

4. Hearing

Variation application no. 06-2018VA at 6:00 p.m. – see later in the minutes.

**Committee Reports**

5. Works & Operations

5.1 Resolutions

5.1.1 Town of Altona Emergency Measures Plan

**RESOLUTION NO: 44-2018**

**Moved by: Tim Fast**

**Seconded by: Al Friesen**

WHEREAS in accordance with Section 288(1) of the Municipal Act, being Chapter M225 of the Continuing Consolidation of the Statutes of Manitoba, the council may make by-laws in order to authorize and enable a municipality to carry out, further, or implement, any of the purposes, objects, or provisions of The Emergency Measures Act;

AND WHEREAS in accordance with Section 8 of The Emergency Measures Act, being Chapter E80 of the Continuing Consolidation of the Status of Manitoba, the council shall prepare, approve and adopt emergency preparedness plans;

THEREFORE BE IT RESOLVED THAT the Town of Altona Emergency Plan be hereby approved as reviewed and recommended by Committee of the Whole.

**CARRIED.**

5.2 Shared Services – no report.

5.3 Lower Red River Valley Water Commission – no report.

- 5.4 Pembina Valley Water Coop – no report.
- 5.5 Altona Police Board – no report.
6. Community & Social Development
- 6.1 Resolutions – none.
- 6.2 Rhineland CARE – no report.
- 6.3 Manitoba Sunflower Festival – no report.
- 6.4 Council Youth Representative  
Council Youth Representative Jayden Friesen- Kehler reported on the following W.C. Miller Activities:
- Miller Aces hockey team won the zone banner but lost Provincials.
  - JD and VD both won the zone banner but lost Provincials.
  - Choir is preparing for their overseas trip to Italy.
  - Four young Canadians including Jayden spent time in Ottawa, they met with MP Candice Bergen, were invited to attend question period and discussions on the 2018 budget. Very interesting time spent in Ottawa.
  - Badminton is starting.
- 6.5 South Central Regional Library – no report.
- 6.6 Altona & District Health Care Centre Inc. – no report.
- 6.7 Morden & District Veterinarian Board – no report.
- 6.8 Altona Curling Club  
Councillor Al Friesen reported that the Altona 2017/2018 season is wrapping up on March 22<sup>nd</sup>, 2018. New comers have rented the curling rink for the day. New training equipment has been purchased.
- 6.9 Gallery in the Park Operating Committee – no report.
- 6.10 Altona in Bloom – no report.
- 6.11 Immigration Coordinating Committee – no report.
7. Finance & Administration
- 7.1 Resolutions
- 7.1.1 A/P Cheques & Payroll

**RESOLUTION NO: 45-2018**

**Moved by: Tim Fast**

**Seconded by: Al Friesen**

THEREFORE BE IT RESOLVED THAT the Town of Altona approve accounts payable cheques #4072 - #4173 and Payroll and Indemnities from January 28<sup>th</sup> – February 10<sup>th</sup>, 2018 as reviewed and recommended by Committee of the Whole.

**CARRIED.**

### 7.1.2 December 31<sup>st</sup>, 2017 Unaudited Financial Statement

**RESOLUTION NO: 46-2018****Moved by: Tim Fast****Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT the financial statement for December 2017 be approved as reviewed and recommended by Committee of the Whole.

**CARRIED.**

### 7.1.3 Southern Manitoba Choral Society For information only.

## 8. Planning

8.1 Variation application 06-2018VA – see Hearing

## 9. Other Committee Reports

9.1 Altona Community Development Corporation

C.A.O. Dan Gagné reported on the recent meeting of the Regional Development Committee. The Committee is working with the Town's Solicitor Adam Mace on the incorporation of a new company. Committee members are reviewing the type of persons to tap on the shoulder to be Board members. Council members were asked to forward names of someone they wish to have appointed to the Board to Al or Donna.

9.2 Altona & District Chamber of Commerce

Councillor Al Friesen reported that the Altona & District Chamber of Commerce has selected the Citizen and Volunteer of the year and is working on business award selections. The Chamber along with Friesens Corporation have been promoting the Science, Technology, Entrepreneur, Math (STEM) program.

9.3 Central Manitoba Tourism

9.3.1 Central Manitoba Tourism Awards Nominations and Gala

Councillor Al Friesen noted that Administration and he are working on submissions for the Central Manitoba Tourism Awards nominations. There have been some meetings between Morden, Stanley and Winkler to structure their own tourism campaign.

9.4 Community Futures Triple R – no report.

9.5 RPGA Planning District – no report.

10. General Correspondence

10.1 Westman Opportunities Leadership Group invitation

For information only.

10.2 Manitoba Electoral Boundaries

For information only.

10.3 Correspondence Walls & Associates

For information only.

10.4 Correspondence Rosenort Credit Union

For information only.

10.5 Municipal Officials Seminar in Brandon

Mayor Melvin Klassen asked Council members to confirm attendance for the Municipal Officials Seminar in Brandon. The following will be attending: Mayor Melvin Klassen, Councillors: Terry Wiebe, Tim Fast and Al Friesen (Councillor Friesen be attending on Wednesday only) and CAO Dan Gagné.

11. Unfinished business – none.

12. New business – none.

13. In-Camera – none.

4. Hearings – Variation application no. 06-2018VA at 6:00 p.m.

Mayor Melvin Klassen opened the hearing at the appointed time.

C.A.O. Dan Gagné reviewed the Variation 06-2018A on the land legally described as Lot 11/12 Block 5 Plan 60, civic address 34 6<sup>th</sup> Avenue NW. The applicant is requesting that the corner yard side yard setback requirement be reduced from the required 7 feet to 3 feet. Administration has not received any public objections to this application request.

Public Works Foreman Jeremy Funk noted that reducing the setback requirements on this property would make it difficult to maintain the back lane adjacent to the property. When snow clearing, the location of the proposed attached garage would make it nearly impossible to clear the back lane when there is a heavy snowfall.

Mr. Art Janz, the applicant, understood the concerns raised and will contact the Building Inspector to discuss additional options.

Council members agreed to table the variation request to allow the applicant to gather additional information.

**RESOLUTION NO: 47-2018**

**Moved by: Tim Fast**

**Seconded by: Al Friesen**

WHEREAS Art Janz (applicant) for property legally described as Lots 11/12 Block 5 Plan 60 in the SE/SW 08-02-01WPM, located at 34 6th Avenue NW in the Town of Altona applied to the Council of the Town of Altona to vary the application of Town of Altona Zoning By-law No. 1709/2013 to reduce the corner yard minimum side yard setback from the required 7 feet to 3 feet;

AND WHEREAS Council has reviewed the application and any representations made for or against the variation sought by the applicant in a meeting duly assembled this 13th day of March 2018;

NOW THEREFORE BE IT RESOLVED THAT Variation 06-2018VA be tabled:

**TABLED.**

14. Adjournment

**RESOLUTION NO: 48-2018**

**Moved by: Al Friesen**

**Seconded by: Donna Rosling-Wolters**

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, March 27<sup>th</sup>, 2018 at 5:30 p.m. in the Town of Altona Council Chambers.

**CARRIED.**

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Mayor

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C.A.O.