

Minutes of the Altona Police Board public meeting held on Tuesday, January 9th, 2018 at 12:00 noon in the Altona Civic Centre Council Chambers.

Present were: Chair Leanne Braun, Adam Mace, Don Radford, Donna Rosling-Wolters, Chief Perry Batchelor and Delores Loewen.

Absent: Archie Heinrichs,

1. Call to order, approval of the agenda.

MOTION: Don Radford – moved – Donna Rosling-Wolters – seconded that the agenda be approved as circulated.

CARRIED.

2. Approval of the minutes –
 - 2.1 Minutes
 - Public Meeting minutes of October 19, 2017
 - Non-Public meeting minutes of November 15th, 2017
 - Strategic Planning Session minutes – December 1st, 2017
 - Non-Public meeting minutes of December 14th, 2017

MOTION: Donna Rosling-Wolters – moved – Adam Mace– seconded that the minutes of October 19, 2017, November 15th, 2017, December 1st, 2017 and December 14th, 2017 be approved as circulated.

CARRIED.

3. Business Arising from previous meeting
 - 3.1 Approval and adoption of policy changes drafted at the November 15th and December 14th policy meetings:
 - 3.1.1 Chief Evaluation
 - 3.1.2 Complaints Brochure
 - 3.1.3 Strategic Planning
 - 3.1.4 Evaluation of the Board

MOTION: Adam Mace – moved – Don Radford – seconded THAT the Board approve changes made to the; Chief Evaluation, Complaints Brochure, Strategic Planning, and Evaluation of the Board as drafted at the November 15th and December 14th policy meetings.

CARRIED.

4. Chair's Report:

4.1 Municipal Police Board Policy in Manitoba

Chair Leanne Braun reviewed the Municipal Police Board Policy in Manitoba guidelines provided by the Province.

4.2 Board Evaluation

4.2.1 Board members Conflict of Interest/Oath of Office

Board members reviewed the Board's Conflict of Interest/Oath of Office. Upon reviewed Board members signed their individual copies.

Code of Ethics: Board members reviewed the Appendix C – Members of Police Board – Code of Ethical Conduct.

MOTION: Donna Rosiling-Wolters - moved - Adam Mace - seconded that the following changes be made to Appendix C – Members of Police Board – Code of Ethical Conduct:

#16 (a) to read as follows: "requires the member to appear before the board and be reprimanded;"

AND under #17 to read as follows: "Board members shall sign, on an annual basis that they have read the Code of Ethical Conduct and are not aware of any undisclosed matters that contravene it."

CARRIED.

4.2.2 Board Evaluation template to be reviewed

Chair Leanne Braun reviewed a Board Evaluation template as well as the guidelines in the Manitoba Police Board manual (page 52). Perry and Delores to draft evaluation forms for the Individual Board members' performance review as well as a performance review of the Board as a whole.

MOTION: Donna Rosling-Wolters - moved - Don Radford - seconded - that the Board develop a self-evaluation forms for the Altona Police Board and to work within the frame work of the template provided to include a two part – personal and Board evaluation, AND THAT both are to include the guidelines set in the Manitoba Police Board manual;

AND THAT the form provide and evaluation of the Board collectively and an individual assessment.

CARRIED.

5. Police Chief

5.1 Monthly Reports – November – December 2017

Chief Batchelor reviewed the November and December 2017 monthly reports.

MOTION: Adam Mace – moved – Don Radford – seconded – THAT the Board approves November and December 2017 monthly Police Services Reports.

CARRIED.

6. New business

6.1 Public meeting dates for 2018

Thursday, April 12th, 2018 at 5:00 p.m.

Thursday, June 14th, 2018 at 5:00 p.m.

Thursday, October 11th, 2018 at 5:00 p.m.

7. In Camera – Budget report to COTW

MOTION: Adam Mace – moved – Donna Rosling-Wolters – seconded to move to in-camera.

CARRIED.

MOTION: Adam Mace – moved – Donna Rosling-Wolters – seconded to move out of in-camera.

CARRIED.

Adjournment – Chair Leanne Braun moved to adjourn the meeting at 1:20 p.m. and that the next Public meeting to be held on Thursday, April 12th, 2018 at 5:00 p.m.