

## CONSENT FOR THE RELEASE OF POLICE INFORMATION

**This form does not authorize a Vulnerable Sector Verification.  
APS002CR must be completed for Vulnerable Sector Verifications and attached to this form.**

### Part 1 – Applicant Background Information – Completed by Applicant

- Include all applicable given names, family name (surname), maiden name, and any names that were changed in accordance with a legal name change.
- Provide all previous addresses for the past 5 years if different from your current address. Attach additional addresses on a separate page.

Surname	Given Name (1)	Given Name (2)	Alias
Maiden Name	Other Names (legally changed)	Usual First Name	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Date of Birth (yyyy-mm-dd)	Place of Birth	Telephone (home)	Telephone (work)
Current Address	City	Province	Postal Code
Mailing Address if Different from Above	City	Province	Postal Code
Previous Address	City	Province	Postal Code
Previous Address	City	Province	Postal Code
Previous Address	City	Province	Postal Code

### Part 2 – Applicant Identity Verification – Completed and Signed by Verifier

Primary identity document (Note: this document must be government-issued and include the applicant's name, date of birth, signature and photo)	<b>Police Agency Stamp</b>
Identification Number <input type="checkbox"/> See attached photocopy	<div style="border: 2px solid black; width: 100%; height: 100%;"></div>
Secondary identity document (Note: this document must meet the satisfaction of the police service conducting the record check(s)).	
Identification Number <input type="checkbox"/> See attached photocopy	
Verifier's name (print)	
Verifier's title (print)	

### Part 3 – Attached Documents

- Vulnerable Sector Application (APS002CR) is attached.
- Declaration of Criminal Convictions (APS003CR) is attached.

**Part 4 – Type of Record Check(s) Required – Completed by Applicant (selected and initialed)**

<b>Position for Which You are Applying:</b>
<b>Hiring Organization:</b>

**INSTRUCTIONS:**

When completing this part of the form, please verify with your hiring organization which types of record checks must be performed.

**Police Check (Local)**

No.	Initials	Type	Description
1	_____ Initials	Police Information Check	<p><b>A police information check must be performed if a Vulnerable Sector Verification has been requested, and may be requested when required by the hiring or volunteer organization.</b></p> <p>The most comprehensive type of check. Includes a query based on name and date of birth of a local police agency's records management system, commonly referred to as a local indices check, in addition to queries of CPIC Identification, Investigative, and Intelligence Data Banks. The query may also include a search of court records and a query of records management systems in other police agencies' jurisdictions through the Police Information Portal (PIP) or other data sharing systems. The results of this query may produce a Police Information Product.</p>

**Criminal Record Verification (CPIC)**

2	_____ Initials	Name-Based Criminal Record Verification (CNI and Persons queries on CPIC)	A query, based on name and date of birth, of active criminal files in the RCMP National Repository of Criminal Records. Used to determine the possible existence of a criminal record. Generally used as a preliminary search only to determine if a Fingerprint-based Criminal Record Check verification may be required. The query includes a search of the CPIC Investigative Data Bank (including FIP), CPIC Intelligence Data Bank, and Identification Data Bank.
3	_____ Initials	Fingerprint-Based Criminal Record Verification	A fingerprint-based search of the RCMP's national repository of fingerprints and criminal record information. The results of the search will produce a document that includes criminal record information where the identity of the applicant has been verified by fingerprints.

**Declaration of Criminal Convictions**

	_____ Initials	<p><b>Copy of Criminal Convictions</b></p> <p>This will result in the Altona Police Service providing a list of all the criminal convictions and related information that are included on the criminal record on CPIC. This may only be provided by the police agency where the applicant lives. This process is not available at police agencies that have the ability to submit fingerprints electronically and to receive electronic responses.</p>
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Record check results will be picked up in person by applicant.

You are consenting to:

_____ Initials	<p>-The disclosure of information in accordance with the Record Check(s) performed</p> <p>-You are releasing any police service, their members, employees, and agents from any claim for damages, loss, or injury to which may be sustained to you from the disclosure of the police information to which you consented</p>	
Name (print)	Date	Signature

*The personal information on this form will be collected and shared for the purposes outlined in Section 36 – 47 of the Freedom of Information and Protection of Privacy (FIPP) Act and for other legal requirements, where they are consistent with the FIPP Act.*