

TOWN OF ALTONA

Minutes of the Regular Meeting of the Town of Altona Council held on January 11, 2011 at 5:30 p.m.

Present –Mayor Mel Klassen, Councillors: Ann Kroeker, Terry Wiebe, Ted Klassen, Don Braun, and Tim Fast, Administration: Russ Phillips, Larry Driedger, Bill Loewen, Perry Batchelor, Ron Epp, and Youth Representative Keely Loewen.

Absent – Glen Robinson, Irv Braun & Delores Loewen. There were no media representatives in attendance.

1. Call to order – Chair
Mayor Mel Klassen called the meeting to order at the appointed time.
2. Review of agenda & previous minutes:
 - 2.111 December 14, 2010 Council Minutes
01-2011 – Ann Kroeker-Don Braun – THEREFORE BE IT RESOLVED
THAT the minutes of the December 14, 2010 meeting of Council be adopted as posted and circulated.

CARRIED.

- 2.112 December 7th & 8th Council Planning Workshop
02-2011 – Ted Klassen-Ann Kroeker – THEREFORE BE IT RESOLVED
THAT the minutes of the December 7th & 8th, 2010 Annual Council/Administration Planning workshop be approved as circulated.

CARRIED.

3. Delegations
 - 3.1 5:30 P.M. – Aggie Buhler – Pembina Valley Development Corporation – See later in minutes.
 - 3.2 5:45 P.M. – Michelle Frost – Pembina Valley Humane Society – See later in minutes.
4. Hearings – None.
5. Administrative Reports
CAO Russ Phillips reviewed his report. In addition to the written report the following items were discussed:
PROPOSED BUDGET REVIEW DATE – March 9th, 2011 set aside all day
ACCESS CREDIT UNION 2010 YEAR END RESULTS – Council is invited to attend a luncheon on February 4th, 2011 at the MEC

Delegation 3.1

Aggie Buhler, representing the Pembina Valley Development Corporation, attended the meeting to highlight some of the activities of the PVDC:

- 'Centralia' event in Winnipeg. This was attended by the PVDC. It is a global event that rotates locations. The next event will be held in Kansas in Spring of 2011.
- Business Plans & Business Advice – Staff regularly works on these items with clients
- PVLEA – Classes continue to be offered. If Council hears of any classes that are desired, let Aggie know and she will forward the request to PVLEA
- Venture Challenge – The first event was held in Winkler. This is similar to the 'Dragon's Den' show on TV.
- Youth Employment Project – They are partnering with Service Canada on this.
- Pembina Valley Challenge – Continues to be a success
- Passport Adventure – 23 participants
- Tourism & Marketing – They would like to help 'market' Altona's amenities, the Gallery in particular

Several comments and questions were made and then Aggie Buhler left the meeting.

6. Committee Reports:

6.1 Finance & Administration

6.111 Committee Minutes - December 21st, 2010 meeting

03-2011 – Don Braun-Terry Wiebe – THEREFORE BE IT RESOLVED THAT Town of Altona By-law No. 1683/2010, to set up financing in the amount of \$599,500.00 with the Access Credit Union Ltd., having been approved by The Municipal Board, be now given second reading as amended.

CARRIED.

04-2011 – Don Braun-Ted Klassen – THEREFORE BE IT RESOLVED THAT Town of Altona By-law No. 1683/2010 be now given third reading and passed.

Recorded Vote:

Mel Klassen	-	YES
Ann Kroeker	-	YES
Terry Wiebe	-	YES
Ted Klassen	-	YES

Glen Robinson - ABSENT
Don Braun - YES
Tim Fast - YES

CARRIED.

05-2011 – Don Braun-Tim Fast – THEREFORE BE IT RESOLVED THAT the account cheque numbers 39973 to 40169 and the payroll and indemnities from November 4th to December 1st, 2010 be approved as reviewed and recommended by the Finance & Administration Committee.

CARRIED.

06-2011 – Don Braun-Ted Klassen – THEREFORE BE IT RESOLVED THAT the Financial Statements for the period ending November 30th, 2010 be approved as reviewed and recommended by the Finance & Administration Committee.

CARRIED.

07-2011 – Don Braun-Terry Wiebe – THEREFORE BE IT RESOLVED THAT we adopt the following as the Interim Budget Estimates for 2011:

General Government Services	\$400,000.00
Protective Services	\$400,000.00
Transportation Services	\$400,000.00
Environmental Health Services	\$100,000.00
Public Health & Welfare Services	\$80,000.00
Environmental Development Services	\$25,000.00
Economic Development Services	\$75,000.00
Recreation & Cultural Services	\$350,000.00
Fiscal Services	\$800,000.00

CARRIED.

08-2011 – Don Braun-Ted Klassen – WHEREAS Section 173(1) of The Municipal Act of Manitoba states “A council may by resolution borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year”;
AND WHEREAS the Town of Altona has collected in excess of \$4,500,000.00 in taxes and grants in lieu of taxes in 2010;

AND WHEREAS the Council of the Town of Altona deems it necessary to borrow the sum of up to \$2,000,000.00 for the current operating year of 2011 until such a time as Taxes levied therefore are collected;

AND WHEREAS the amounts (if any) borrowed and outstanding for the purpose and amount hereby authorized to be borrowed and the amounts (if any) borrowed by any School Division during the present year for current purposes in anticipation of school tax monies to be received by it from the Town of Altona do not exceed the total amount of the taxes collected and grants in lieu of taxes received;

NOW THEREFORE BE IT RESOLVED THAT the Mayor and Secretary-Treasurer of the Town of Altona be and they are hereby authorized to borrow from the Access Credit Union Limited the sum of \$2,000,000.00 for the purpose aforesaid and to pay and agree to pay interest thereon, either in advance or at maturity or as agreed upon between the Town of Altona and the Access Credit Union Limited, at the rate of interest applicable as specified by the Access Credit Union Limited;

AND FURTHER BE IT RESOLVED THAT the Mayor and Secretary-Treasurer of the Town of Altona be and they are hereby authorized on behalf of the Council of the Town of Altona to execute under the seal of the Town of Altona a promissory note or notes in favour of the Access Credit Union Limited for the amount of the said loan with interest as aforesaid, payable on demand;

AND FURTHER BE IT RESOLVED THAT the Town of Altona hereby mortgages, assigns, transfers, pledges and hypothecates to the said Access Credit Union Limited the taxes of the Town of Altona for the present year for Municipal, School or Municipal Commissioner purposes as additional security for the repayment of the amount so borrowed for any such purposes;

AND FURTHER BE IT RESOLVED THAT the Town of Altona shall deposit said taxes with the Access Credit Union Limited as collected for payment of the amount so borrowed, but the Access Credit Union Limited shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid;

AND FURTHER BE IT RESOLVED THAT the amount so borrowed and interest thereon shall be payable within the current year;

AND FURTHER BE IT RESOLVED THAT the Mayor and Secretary-Treasurer are hereby authorized to give to the Access Credit Union Limited in the name, on behalf of and under the seal of the Town of Altona as security for the monies so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Town of Altona for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Access Credit Union Limited as security for the said loan and interest thereof and are charged as a first charge with repayment of such loan and interest, or a

clause to like effect, and that said taxes shall be deposited forthwith on being collected in the Access Credit Union Limited to the credit of the Town of Altona as collateral security for said advance.

CARRIED.

09-2011 – Don Braun-Ted Klassen – WHEREAS every year we advance the annual library levy to the South Central Regional Library starting in January of each year at an accelerated rate so that it is completed around the time that the SCRL receives its funding from the Province of Manitoba; THEREFORE BE IT RESOLVED THAT we advance the annual funding to South Central Regional Library at the rate of \$7,700 per month until the 2011 levy has been paid in full.

CARRIED.

Delegation 3.2

Michelle Frost and associate attended the meeting on behalf of the Pembina Valley Humane Society. She reviewed the written documentation that she had forwarded earlier. They would like to have the Town of Altona's support on an on-going basis. They are also looking to 'regionalize' their services so that they can be of benefit to the entire region.

Several comments and questions were made and then the delegation left the meeting.

6.112 Altona Community Development Corporation

Councillor Terry Wiebe reported on today's Board meeting.

- Organizational By-law was discussed
- Presently there are Nine members on the Board as follows:
Altona Council Appointees – Terry Wiebe & Mel Klassen
Chamber President – Brad Derksen
Rhineland Reeve – Grant Heinrichs
Members at large – Ron Falk, Dennis Friesen, Menno H. Friesen, Pat Friesen and Vic Loewen
- BR & E Program – The Board would like to approach the Sunbelt Development Group Board to discuss the possibility of having this program transferred over to the ACDC Board
- Some business changes were discussed
- Community Branding work is continuing

6.113 Chamber of Commerce

- The Annual General Meeting has been moved to February 7th, 2011.
- CAO Russ Phillips reported that meetings are on-going with the Chamber regarding the tourism portfolio

6.114 Sunbelt Development Group

Shindico has been hired as the realtor for the bean plant building.

6.115 Pembina Valley Development Corporation Report

Councillor Ted Klassen reported that the Board met last week in Morris. Among other items the following were meeting highlights:

- The Board is working on a 'Directors Code of Conduct'
- By-laws are being updated
- Budget was approved
- Pembina Valley Regional Tourism Awards will be held in Plum Coulee next week Monday.

6.116 PVDC Tourism Committee

Councillor Terry Wiebe reported on a recent meeting.

- Decision has been made to have Manitou as the host for the next Pembina Valley Challenge
- RV Show is coming up the second week in March in Winnipeg. Does Altona want to participate?
- Decisions have been made, that in order to be a part of the PVTA, the community must be a member of the Pembina Valley Development Corporation

Councillor Wiebe also asked the Council to review the PVTA appointment. He suggested that it would be beneficial to have a staff member attend. It was agreed that Council & Administration will review the appointment of this position.

6.117 Triple R Community Futures

Councillor Wiebe reviewed the minutes with Council. He informed Council that members of the Triple R Board will be attending a training session to be held at the South Beach Casino.

6.118 RPGA Planning District

Councillor Ted Klassen reported that the draft background study has been sent to the RPGA. It has also be uploaded onto the RPGA Web-site so that Councillors can review it. Please see the email that was sent out earlier with the link and password. If you note any changes please forward them to Larry Driedger, as he is compiling the changes and will forward them to the consultant. The consultants would like to have all changes to them by January 21st, 2011.

6.2 Community & Social Development

6.211 Committee Minutes - December 21st, 2010 meeting

Councillor Ann Kroeker briefly referred to the minutes of the Committee.

6.212 CARE

Councillor Terry Wiebe reported that upon first draft it would appear that the Handi-Van will be in the 'black' for 2010.

6.213 Manitoba Sunflower Festival – No report.

6.214 Council Youth Representative Report

Youth Council Representative reported that over the Christmas break about 30 youth travelled to Minneapolis for a youth Conference. Students are writing the Grade 12 Provincial English exam.

6.215 South Central Regional Library Report

Councillor Ted Klassen highlighted the library budget for 2011. The budget is up by 2%.

6.216 Altona & District Health Care Centre Inc. – No report.

6.217 Morden & District Veterinarian Board – No report.

6.218 Curling Club

Councillor Tim Fast reported that the Ladies Spiel was held this past weekend with 16 teams. Planning is on-going well for the Scotties Tournament later this month.

6.219 Altona in Bloom Committee – No report.

6.220 Playground Committee – No report.

6.221 Gallery in the Park Operating Committee – No report.

6.3 Works & Operations

6.311 Committee Minutes – January 4, 2011 meeting

10-2011 – Ted Klassen-Terry Wiebe – WHEREAS the governments of Canada and Manitoba will make a one-time extension to the deadline for funding of projects under the Infrastructure Stimulus Fund and the Building Canada Fund – Communities Top-Up from March 31, 2011 to October 31, 2011;

AND WHEREAS all funding from the Government of Canada and the Province of Manitoba will cease after October 31, 2011;

AND WHEREAS the Town of Altona has asked Manitoba for an extension to federal and provincial funding to October 31, 2011 for the following project:

Project title	Total eligible cost	Federal contribution	Provincial contribution
14th Avenue NE Road Improvements	\$1,450,000	\$483,333	\$483,333

THEREFORE BE IT RESOLVED THAT the Town of Altona attests that it will continue to contribute its share of the required funding for the aforementioned project(s);

AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 31, 2011, for the aforementioned project(s) must be and will be submitted no later than April 30, 2011 to the Manitoba for reimbursement;

AND BE IT FURTHER RESOLVED THAT Town of Altona will ensure that the project will be completed by October 31, 2011.

CARRIED.

11-2011 – Ted Klassen-Tim Fast – WHEREAS the Town of Altona and the R.M. of Rhineland have negotiated an agreement entitled “Altona / Rhineland Emergency Response Services Agreement”; AND WHEREAS this agreement has been reviewed by the Works & Operations Committee and the Committee is recommending its approval; NOW THEREFORE BE IT RESOLVED THAT the “Altona / Rhineland Emergency Response Services Agreement” be approved and that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Altona.

CARRIED.

12-2011 – Ted Klassen-Tim Fast – THEREFORE BE IT RESOLVED THAT the fee for Police Criminal Record Checks be increased from \$15.00 to \$20.00 as recommended by the Works & Operations Committee.

CARRIED.

13-2011 – Ted Klassen-Don Braun – WHEREAS the Town of Altona called for tenders for the supply of solid waste collection; AND WHEREAS the Town of Altona has received two tenders for the supply of solid waste collection as follows:
Ed Crossing Ltd.:

Base Contract Price	Year 1	Year 2	Year 3	Year 4	Year 5
dollar \$/per year	\$ 132,342.94	\$ 134,988.84	\$ 137,688.62	\$ 140,442.39	\$ 143,251.24
GST	\$ 6,617.15	\$ 6,749.44	\$ 6,884.43	\$ 7,022.12	\$ 7,162.56
Total	\$ 138,960.09	\$ 141,738.28	\$ 144,573.05	\$ 147,464.51	\$ 150,413.80

Penner Waste Inc.:

Base Contract Price	Year 1	Year 2	Year 3	Year 4	Year 5
dollar \$/per year	\$ 161,927.00	\$ 164,356.00	\$ 166,821.00	\$ 169,323.00	\$ 171,863.00
GST	\$ 8,097.00	\$ 8,218.00	\$ 8,341.00	\$ 8,466.00	\$ 8,593.00
Total	\$ 170,024.00	\$ 172,574.00	\$ 175,162.00	\$ 177,789.00	\$ 180,456.00

NOW THEREFORE BE IT RESOLVED THAT we hereby award the five year tender for the supply of Solid Waste Collection to Ed Crossing Ltd. as reviewed and recommended by the Works & Operations Committee.

CARRIED.

14-2011 – Ted Klassen-Terry Wiebe – WHEREAS in the past the Town of Altona, together with its EMO partners, have entered into a “Peacetime Emergency Mutual Memorandum of Understanding” with other jurisdictions;

NOW THEREFORE BE IT RESOLVED THAT we renew our “Peacetime Emergency Mutual Memorandum of Understanding” with The City of Steinbach/RM of Hanover.

CARRIED.

Ann Kroeker – Terry Wiebe – THEREFORE BE IT RESOLVED THAT Councillors Tim Fast and Ted Klassen be authorized to attend the Red River Basin Board annual meetings to be held in Fargo, ND in January 2011.

CARRIED.

6.312 Lower Red River Valley Water Commission – No report.

6.313 Pembina Valley Recycling Network – No report.

6.314 Pembina Valley Water Coop – No report.

7. General Correspondence:

7.111 Altona Family Resource Centre – Dorothy Braun – Thank you letter

7.112 Peter McGuire – Mayor of Emerald, Australia – Christmas card

7.113 John B. Challinor – Nestle Waters Canada – Request for Altona to remove bottled water ban.

8. Unfinished business – None.

9. New business – None.

10. In Camera

15-2011 – Terry Wiebe-Tim Fast – THEREFORE BE IT RESOLVED THAT Council resolves itself into a Committee of the Whole to discuss certain legal matters.

CARRIED.

16-2011 – Don Braun-Ted Klassen – THEREFORE BE IT RESOLVED THAT Council return to open meeting.

CARRIED.

17-2011 – Terry Wiebe-Tim Fast – THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next regular meeting of Council be held on Tuesday, January 25, 2011 at 5:30 p.m.

CARRIED.

Mayor

Secretary Treasurer