



Minutes of the Altona Police Board held on Thursday, April 10, 2014 at 4:30 p.m. in the Altona Civic Centre Council Chambers.

Present were: Kevin Bell, Leanne Braun, Melvin Klassen, Perry Batchelor, Terry Wiebe, Archie Heinrichs and Delores Loewen.

Media: Don Radford.

1. Call to order  
Chair Kevin Bell called the meeting to order at 4:30 p.m.
2. Approval of the agenda  
Additions to the agenda:
  - 5.4 Annual report
  - 5.5 Update on Brendan Funk
  - 5.6 Road Watch MPIC
  - 5.7 Morden Police Ball
  - 5.8 Criminal Property Forfeiture Fund

**MOTION: Terry Wiebe - moved Archie Heinrichs - seconded THAT** the agenda be approved with the above noted additions.  
**CARRIED.**

3. Approval of the minutes of January 16<sup>th</sup>, 2014

**MOTION: Terry Wiebe - moved Archie Heinrichs - seconded THAT** the minutes of January 16<sup>th</sup>, 2014 be adopted as circulated.  
**CARRIED.**

4. Chair's Report (see later in the minutes)
5. Altona Police Service Monthly Report
  - 5.1 Monthly Report – January – March 2014

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Chief Batchelor reviewed the Altona Police Service's monthly reports. Copies of the stabbing incident media release attached, this file cost the Service over \$2,000 in overtime. Assaults and domestics are two crimes that always seem to be on the rise. Break and enters are down and impaired drivers are up.

### 5.2 Financials - 2013

**MOTION: Terry Wiebe -moved Melvin Klassen- seconded THAT** the December 31<sup>st</sup>, 2013 financial statement be adopted as circulated.

**CARRIED.**

### 5.3 Body Cameras

Chief Batchelor reported at the last meeting the Service was purchasing body cameras. The order was received but returned due to poor product quality. Chief Batchelor is continuing to search for a better product within budget.

### 5.4 Annual report

Chief Batchelor reviewed the Altona Police Service annual reports. The Altona Police Service's clearance rate is above industry standards, average is 40-50% - Altona's is at 75%. Fraud crimes are up, people reporting off shore scams.

**MOTION: Terry Wiebe – moved Leanne Braun – seconded THAT** the 2013 Annual Reports for Altona and Plum Coulee be approved as presented.

**CARRIED.**

### 5.5 Update on Brendan Funk

Chief Batchelor updated the Board on the training status for Cadet Brendan Funk. The Altona Police Service has been notified that the OPC training class is full for the May session. They will be running another session in September and Brendan remains on the list of candidates. In the interim, Brendan will be taking some use of force training and will serve as a Cadet until his training is complete.

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- 5.6 Road Watch MPIC  
MPI will be running their Road Watch Program if approved will provide extra funding to assist in covering the cost of having a Traffic Officer. This program keys in on check stops, School, Buses, impaired driving and distracted driving.
- 5.7 Morden Police Ball  
Chief Batchelor thanked the Board for the tickets to the Morden Police Ball, good event.
- 5.8 Criminal Property Forfeiture Fund  
The Altona, Morden and Winkler Police Services have applied for funding through the Criminal Property Forfeiture Fund for in car computers.

6. Chief of Police Report – no report.

Chair Kevin Bell left the meeting at 5:00 p.m. Vice Chair Leanne Braun chaired the meeting.

7. Report on Conference in Brandon – Leanne Braun

7.1 Governance & Accountability, Strategic Goals and Power Point – Brandon Police Strategic Goals

Vice Chair Leanne Braun reported on the Police Board Conference held in Brandon. Board members: Melvin Klassen, Archie Heinrichs, Chief Batchelor and Leanne Braun attended the conference. The session on Governance & Accountability was very interesting and well done. The presenter Maria Capozzi, from the Auditor General's office provided some key points in the presentation: public sector governance challenges, effective governance, and pitfalls. Vice Chair reviewed the presentation, copy attached to the official minutes.

7. Discussions on date, time and agenda for Strategic Planning Session

Vice Chair Leanne Braun asked Board members the following regarding a Strategic Planning Session:

- a.) What do we want to accomplish?

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- b.) Who do we want to involve?
- c.) How do we get people to attend the Public meetings?
- d.) How do we gather information from the public?
- e.) Do we do a Public survey?

Board members held discussion on how to get the best feedback, consensus was by sending out a survey to the residents, Chief Batchelor was asked to draft a survey and circulate to Board members via email. Distribution of survey discussion: on the Towns' websites, Chamber members, and churches.

Vice Chair Leanne Braun asked Board members what they would like to see on the Strategic Planning Session agenda;

- a.) Internal Scan – Chief to provide
- b.) S.W.A.T Analysis
- c.) Results from the survey.

Board members agreed that the survey would provide the best public information. Upon approval of the survey, Staff will circulate and collect. Board will review all surveys at their July public board meeting.

#### 4. Chair's Report

Vice Chair Leanne Braun reported on the Altona Police Board's annual report. Chair Kevin Bell and Vice Chair Leanne Braun have been working on the annual report. Board members agreed that the Strategic Plan should be a 5 year plan and be a living document that is to be reviewed annually.

#### 8. Review of Procedures and Policies

##### 8.1 Review of Policy and Procedures – Starting Point – Page 23- Point 5.3

Tabled until next meeting.

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9. Correspondence - none

10. Adjournment at 6:05 p.m.

Next Public meeting to be held on Thursday, July 10<sup>th</sup>, 2014 at 4:30 p.m.